

## APPENDIX B: STAND-ALONE SCHEDULES

The following four **Schedules E, I, O, and W** are required with submission of the proposal and will be uploaded in the online application. This document contains interactive links to the forms. You must complete these forms and submit as PDF attachments for review.

- More information on the Department of Workplace and Employment Standards and the Contract Compliance Division can be found at:  
[www.oaklandca.gov/departments/workplace-employment-standards](http://www.oaklandca.gov/departments/workplace-employment-standards)
- For the complete list of Contracts and Compliance Forms and Schedules online:  
[www.oaklandca.gov/documents/contracts-and-compliance-forms-and-schedules](http://www.oaklandca.gov/documents/contracts-and-compliance-forms-and-schedules)

### Schedule E: Project Consultant Team Listing

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- An interactive version of this form can be downloaded from Contracts and Compliance website <https://cao-94612.s3.amazonaws.com/documents/OAK023379.pdf>

*You must complete and submit this form, even if you have no subcontractors / consultants on your project. Enter both your Agency Name and Program Name in the field "Company Name".*

### Schedule I: Sanctuary City Contracting and Investment Ordinance

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- An interactive version of this form can be downloaded from Contracts and Compliance website <https://cao-94612.s3.amazonaws.com/documents/Schedule-I.pdf>

### Schedule O: Campaign Contribution Limits

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- An interactive version of this form can be downloaded from Contracts and Compliance website <https://cao-94612.s3.amazonaws.com/documents/OAK023287.pdf>

### Schedule W: Border Wall Prohibition Form

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- An interactive version of this form can be downloaded here: <https://cao-94612.s3.amazonaws.com/documents/Schedule-W-Form-Border-Wall-Prohibition.pdf>

To request copies of these forms, contact Paula Peav at [ppeav@oaklandca.gov](mailto:ppeav@oaklandca.gov) or 510-238-3190.

There are two additional Schedules included in Appendix B: Stand-Alone Schedules.

## **Schedule E-2: Oakland Workforce Verification**

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**Schedule E-2: Oakland Workforce Verification** can be submitted in conjunction with your proposal for additional preference points awarded by the Contracts and Compliance Division. Please refer to the section **Additional Optional Preference Points** on **page 18** for instructions on submission of Schedule E-2 and supporting documentation.

- An interactive version of this form can be downloaded from Contracts and Compliance website <https://cao-94612.s3.amazonaws.com/documents/oak043692.pdf>

## **Schedule Q: Insurance Requirements**

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This document provides an overview of the insurance that is required of applicants selected for funding in order to enter into a contract with the City of Oakland. The form does not need to be submitted with your application, but is intended to inform applicants of the insurance requirements necessary to enter into contract with the City of Oakland.

- Schedule Q can be accessed here: [https://cao-94612.s3.amazonaws.com/documents/SPO\\_ScheduleQ-BusinessTaxReview.pdf](https://cao-94612.s3.amazonaws.com/documents/SPO_ScheduleQ-BusinessTaxReview.pdf)

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