

# OFCY Mid-Year Program Profile Report Guide: FY2018-2019

The Program Profile provides detailed information on key aspects of your program and the participants you serve at the midpoint of FY2018-2019. The report shows your program performance compared to other OFCY programs. The report is designed to provide an overall snapshot of your program and includes information to support program evaluation, planning, and reporting.



## Program Basics

Basic information on your program comes from Cityspan Administrative Reports and include program name, agency name, program budget, OFCY program grant amount, and program description.

## Program Participants

Demographic characteristics are included for all children and youth who were enrolled in at least 1 activity at your program during FY2018-19. This section also includes the number of adult participants enrolled in activities at your program.

- Race/ethnicity: Based on *OFCY Ethnicity* field
- Gender: Based on *Gender* field
- Age: Calculated as of first day of service in FY2018-19 using *Date of Birth* field

For programs in the Parent and Child Engagement in Early Learning and Development strategy, this section also includes race/ethnicity, gender, and age for adult participants.

## Performance and Quality

This section includes progress towards the OFCY performance standards, other important targets for OFCY-funded programs, and quality, if applicable. For the performance measures, the report shows your program's performance compared to other programs under the same evaluation framework (e.g., academic, workforce, youth engagement, mental health consultations, and parent playgroups).

Performance measures include:

- **Progress towards projected number of youth served:** By the end of Quarter 2, full-year programs have enrolled at least 40% of projected unduplicated youth for the fiscal year.
- **Progress towards projected units of service:** By the end of Quarter 2, all programs have achieved at least 80% of their projected Units of Service for the first half of the fiscal year.

Other important targets for OFCY-funded programs include:

- **Participants complete the OFCY survey:** Will be included in the final FY18-19 Program Profile.
- **Children and youth receive 40 hours or more of program services:** For programs that serve child and youth participants, this shows the percentage of children and youth who receive at least 40 hours of program services. Includes adult participants for programs in the Parent and Child Engagement in Early Learning and Development strategy.

Percentage of participants completing the OFCY survey will be included in the final Program Profile.

Quality measures include:

- **Participant Surveys:** FY18-19 quality dimensions based on the participant surveys will be included in the final Program Profile.

## Service Receipt

This section summarizes the services received by your program's participants. For programs in the Parent and Child Engagement in Early Learning and Development strategy, adult participants are included.

- **Projected unduplicated children and youth,** pulled from the Actuals and Projections report.
- **Actual unduplicated children and youth,** pulled from the Actuals and Projections report.

## Service Receipt

- **Projected Units of Service**, pulled from the Actuals and Projections report.
- **Actual Units of Service**, pulled from the Actuals and Projections report.
- **Total hours of service by category**: For the top three service categories, the name of the category, the total hours of service provided and the percentage of overall services received by youth, pulled from the Cityspan data extract.
- **Hours of service per child or youth participant**: Overall average for hours of service received per child or youth participant, pulled from the Cityspan data extract.
- **Level of dosage per child or youth participant**: Shows the number and percent of children or youth at different dosage levels. Dosage levels are grouped into the following categories: Fewer than 10 hours; 10 up to 20 hours; 20 up to 40 hours; 40 up to 80 hours; 80 up to 120 hours; and 120 or more hours, pulled from the Cityspan data extract.

## Zip Codes

The map and bar chart show the geographical distribution of all your program's child and youth participants. Youth with blank, "Missing," "Unknown," and "Other" zip codes were recoded to "Missing." Children and youth with home zipcodes outside Oakland are combined under "Outside Oakland." Includes adult participants for programs in the Parent and Child Engagement in Early Learning and Development strategy.