



# CITY OF OAKLAND

## **ATTENTION ALL BIDDERS**

ADDENDUM NO. 1 to  
RFP for CHILDREN, YOUTH AND FAMILY SERVICES OFCY FY26-28

**Date: November 19, 2025**

**From: Human Services Department**

**To: Prospective Proposers**

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1. This Addendum No. 1 forms a part of the Contract Documents and modifies the original Request for Proposal Documents.
2. Acknowledge receipt of Addendum No. 1 in the space below and attach this signed document to the Proposal.
3. For questions regarding the following topics below:
  - i. Project-related questions, contact Contract Administration, [contractadmin@oaklandca.gov](mailto:contractadmin@oaklandca.gov)
  - ii. For Department of Workplace and Employment Standards, please contact [dwes@oaklandca.gov](mailto:dwes@oaklandca.gov)
  - iii. For Contract Administration questions (e.g., attachments, etc.) please email [contractadmin@oaklandca.gov](mailto:contractadmin@oaklandca.gov)
  - iv. Open contracting opportunities <https://apps.oaklandca.gov/ContractOpportunities/>
  - v. iSupplier questions and/or requests to receive an invitation to participate in a project, please send an email to [isupplier@oaklandca.gov](mailto:isupplier@oaklandca.gov)
4. If you have already registered via iSupplier and did not receive an invitation for this project, please send an email to [isupplier@oaklandca.gov](mailto:isupplier@oaklandca.gov) with “RFP for Children, Youth and Family Services OFCY FY26-28” as the subject and we will add you to the invitation list.
5. **Please find the following Questions and Answers included in this document:**

Marina De La Torre  
Marina De La Torre, Management Assistant

ADDENDUM NO. 1 ACKNOWLEDGED:

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Date

## **RFP #380544**

### **Children, Youth and Family Services OFCY FY 2026 – 2028**

Questions Received by November 7, 2025, at 5:00pm

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## Section 1: Budget

### Funding allocations

**1. Q: Can you confirm the amount of funding available by site for elementary, middle schools and high schools?**

**A:** OFCY will make funding award decisions based on numerical ranking, availability of funding, SIP priorities and equity considerations. Refer to RFP page 12 for a summary of projected allocations across each funding strategy, based on an estimated \$20 million available annually in grant funding for FY 2026-2027 and FY 2027-2028.

OFCY Investment Strategy FY 25 – 28	Proposed Funding Allocation Range	Low Amount	High Amount
Family Resource Centers & Parent Engagement	8 – 13%	\$ 1,600,000.00	\$ 2,600,000.00
Expanded Learning-Elementary School	8 – 13%	\$ 1,600,000.00	\$ 2,600,000.00
Expanded Learning-Middle School	10 – 15%	\$ 2,000,000.00	\$ 3,000,000.00
Youth Development & Leadership	30 – 35%	\$ 6,000,000.00	\$ 7,000,000.00
Career Access & Employment	12 – 17%	\$ 2,400,000.00	\$ 3,400,000.00
Youth Summer Jobs	6 – 11%	\$ 1,200,000.00	\$ 2,200,000.00
Independent Living	3 – 8%	\$ 600,000.00	\$ 1,600,000.00
Place Based Innovations for Safety	10 – 15%	\$ 2,000,000.00	\$ 3,000,000.00

2. **Q: Does the maximum grant request cover one year, or two years? For example, the Single Agency maximum is \$312,250 - is that \$312,250 per year, for a total of \$624,500 over two years?**

**A:** The grant amounts listed are **annual** funding amounts. Note RFP page 47: “The City reserves the right to modify the grant period and/or extend the grant terms, subject to the requirements of the Oakland Kids First Fund.”

**This serves as an addendum to the amount listed on RFP page 53, which incorrectly lists the single agency applicant parameters between \$31,250 and \$310,250. The correct parameters for a Single Agency Applicant are between \$31,250 and \$312,500.**

	Single Agency	Collaboratives	Small & Emerging
Minimum Grant Request	\$31,250	\$125,000	\$31,250
Maximum Grant Request	\$312,500	\$625,000	\$156,250
Maximum Indirect Rate	15%	15%	20%
Total OFCY Request as % of Agency Budget	35%	35%	50%
Minimum Match Requirement	25%	25%	25% - May include in-kind

3. **Q: I would like to clarify whether the amounts listed in the funding parameters are for one or two years of funding. For example, we are planning to apply under the collaborative parameter: Collaboratives may apply for between \$125,000 and \$625,000. Should our budget reflect a total of a maximum of \$625,000 or a total of \$625,000 x 2 years for a total of \$1,250,000?**

**A:** The budget submitted in a Collaborative Agency Application should be for one fiscal year.

4. **Q: Can you please confirm whether the funding amount ranges — \$31,250 to \$310,250 for Single Agency applicants and \$125,000 to \$625,000 for Collaborative applicants — are per application? And that there is no limit on the number of applications that an agency may submit, assuming each proposal represents a distinct and substantially different program? Are these annual funding amounts?**

**A:** Refer to RFP page 56 for the funding ranges per proposal submitted. Refer to RFP page 51 “OFCY will make funding award decisions based on this numerical ranking, availability of funding, SIP priorities and equity considerations. OFCY reserves the right to consider number of applications as part of the final award determination.” Do not apply for more than 35% of your agency cap. These are annual funding amounts.

5. **Q: What is the total amount of funding that will be distributed to grantees?**

**A:** OFCY is planning to award \$20,000,000 across all strategies.

6. **Q: How does this compare to previous year’s investments?**

**A:** For Fiscal Year 2025-2026, City Council approved an investment of \$18,527,382 to fund 144 programs across twelve strategies.

7. **Q: is the \$20 million allocation for the total time frame or each FY?**

**A:** The proposed \$20 million is an annual estimate for Fiscal Years 2026- 2027 and 2027-2028. OFCY reserves the right to consider number of applications as part of the final award determination.

**8. Q: What are the budget limitations for Elementary-School Based Expanded Learning?**

**A:** OFCY plans to allocate 8% to 13% of total funding to the Elementary-School Based Expanded Learning funding strategy. Based on an estimated \$20,000,000 available in OFCY funding, this is between \$1,600,000 and \$2,600,000 for this funding strategy.

**9. Q: Are maximum amounts per an award area per an agency or total across all awards?**

**A:** The minimum/maximum grant request amounts are for each proposal / application submitted. Refer to the Table in question #2.

**10. Q: Is the maximum possible amount for total grant funding for any single agency limited to \$310,250 in total regardless of the number of programs funded?**

**A:** Refer to RFP page 56 for the funding ranges per proposal submitted. OFCY reserves the right to consider number of applications as part of the final award determination.

OFCY will make funding award decisions based on this numerical ranking, availability of funding, SIP priorities and equity considerations.

**11. Q: Can you please clarify whether the single agency applicant funding amount of \$31,250 - \$312,250 is the amount of *annual* funding available?**

**A:** These are annual amounts. The RFP table on page 56 is correct. Cityspan has been updated to reflect the correct Minimum and Maximum Grant Request amounts.

**12. Q: The following come from the guidelines and then the application form. They seem incongruous. Which is correct?**

**A:** The RFP table on page 56 is correct. Cityspan has been updated to reflect the correct Minimum and Maximum Grant Request amounts.

**This serves as an addendum to the amount listed on RFP page 53 which incorrectly lists the single agency applicant parameters between \$31,250 and \$310,250. The correct parameters for a Single Agency Applicant are between \$31,250 and \$312,500.**

## Match Requirement

- 13. Q: Does our OUSD Extended Learning funding count toward the match required in the OFCY application?**

**A:** The match can be any other funding that is not an OFCY grant.

- 14. Q: Can you please clarify what is meant by a minimum match requirement? My current understanding is that for, say, a \$100K grant request, I would need to demonstrate that we will contribute \$25K to the program funded through other sources. Is that correct? For in-kind contributions, would that imply that over the course of two years, I would need to demonstrate that the sum of contributions and funding from other sources total a valuation of \$25K? What are some examples of in-kind contributions?**

**A:** Refer to RFP page 54: “Proposals must demonstrate, and if awarded will be held accountable for, raising and documenting funding that equals at least 25% of the OFCY grant award as a program match.”

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

Applicants must propose match sources for each program year to meet the match requirement. Within the Budget section in Cityspan, select the status of the proposed match: “To be requested,” “secured” or “pending.”

Grantees may not use one OFCY grant as a match for another OFCY grant.

- 15. Q: I'm assuming you cannot include OFCY funding exclusions cannot be included in the match used.**

**A:** Refer to RFP pages 52 and 53 for allowable uses of OFCY funds. Costs that are not allowable uses of OFCY funds must be paid for by match funding. One OFCY grant cannot be used as a match for another OFCY grant.



**16. Q: Is the match have to be made up of other grant sources, or does earned revenue count?**

**A:** An agency can include earned revenue or other financial contributions as evidence of the matching funds they will bring to this project.

Refer to RFP page 54: “For Single Agency and Collaborative Applicants, this minimum 25% match must be a cash match and must support the costs of the proposed program.”

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

Grantees may not use one OFCY grant as a match for another OFCY grant.

**17. Q: Does the match have to be committed for all both years at the time of application? If we have the match for year one but year 2 is pending, is that acceptable?**

**A:** Applicants must propose match sources for each program year to meet the match requirement. Within the Budget section in Cityspan, select the status of the proposed match: “To be requested,” “secured” or “pending.”

Refer to RFP page 54: “For Single Agency and Collaborative Applicants, this minimum 25% match must be a cash match and must support the costs of the proposed program.”

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

Grantees may not use one OFCY grant as a match for another OFCY grant.

**18. Q: Can an existing Alameda County contract qualify as a match?**

**A:** The match can be any other funding that is not an OFCY grant.

**19. Q: What can be as expenses in the match requirement?**

**A:** Refer to RFP page 54: “For Single Agency and Collaborative Applicants, this minimum 25% match must be a cash match and must support the costs of the proposed program.”

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

Grantees may not use one OFCY grant as a match for another OFCY grant.

**20. Q: Can the City please clarify if it would be acceptable for us to use funds we draw down from CYBHI as part of our match funding? For example, if particular interventions that we use in our program will be reimbursed per the fee schedule, can we consider that anticipated funding as our cash match?**

**A:** Matching funds are any non-OFCY funds used to support the program. For Single Agency and Collaborative Agency applicants, at least 25% of the total program cost must be funded by a source other than OFCY.

Applicants must propose match sources for each program year to meet the match requirement. Within the Budget section in Cityspan, applicants will select the status of the proposed match: “To be requested,” “secured” or “pending.”

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

**21. Q: We would like to better understand the 25% matching requirement. Does in-kind count? Does this mean needing \$77,562.5 (\$310,250 x 25%) on top of the \$310,250 to requested (max amount allowed).**

**A:** Matching funds are any non-OFCY funds used to support the program. For Single Agency and Collaborative Agency applicants, at least 25% of the total program cost must be funded by a source other than OFCY.

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for**

**value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

- 22. Q: Are there any restrictions on the dollars that are used for matching (e.g. can the matching be for administrative costs, come from federal funding, etc.)?**

**A:** An agency can include financial contributions that cover administrative costs or federal funding as evidence of the matching funds they will bring to this project.

Matching funds are any non-OFCY funds used to support the program. For Single Agency and Collaborative Agency applicants, at least 25% of the total program cost must be funded by a source other than OFCY.

- 23. Q: Are partners required to contribute to the match as part of the collaborative applications?**

**A:** The Lead Agency of a Collaborative Agency Applicant is responsible for meeting the match requirement.

- 24. Q: How do you define the 25% cash match? What do you consider “cash”?**

**A:** Refer to RFP page 54: For Single Agency and Collaborative Applicants, this minimum 25% match must be a cash match and must support the costs of the proposed program.

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

Grantees may not use one OFCY grant as a match for another OFCY grant.

- 25. Q: Are there requirements for the matching grant? If a matching grant is secured, must it be secured for the same restrictions as the OFCY award (for example, for the same program in Oakland) or could this be matched with a general operating grant?**

**A:** Matching funds must support the program for which you seek OFCY funding. If the general operating grant is used to support the proposed program, it can be considered an eligible match. See RFP page 54: For Single Agency and Collaborative Applicants,

this minimum 25% match must be a cash match and must support the costs of the proposed program.

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

Grantees may not use one OFCY grant as a match for another OFCY grant.

**26. Q: If I submit a proposal across several strategies, will a match be required for each strategy?**

**A:** Matching funds must support each program for which you seek OFCY funding.

**This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

Grantees may not use one OFCY grant as a match for another OFCY grant.

## Use of Funds

**27. Q: Would professional development for direct program staff be an allowable expense?**

**A:** Refer to RFP Use of Funds section, page 52 that states “OFCY does not provide general operating support and does not fund capacity building, training, professional development, data reporting, curriculum development or dissemination, or other services that provide indirect support for children and youth.”

**28. Q: To clarify, funds may not be used for staff salaries correct?**

**A:** Funds may be used for salaries of staff who provide direct services to program participants and their direct supervisors.

**29. Q: Is paying for internet at sites that host OFCY programming and eligible Indirect Cost?**

**A:** Internet access would be considered an allowable expense.

**30. Q: Can you provide examples of transit stipends that OFCY has authorized or would authorize?**

**A:** It is up to the applicant to describe their proposed use of funds. Upon award, the applicant will develop a scope of work and describe the use of OFCY funds for the OFCY Grant Manager to approve based on the RFP submission.

**31. Q: First, is providing stipends to students who attend our classes a required component of this grant, or simply a suggested use of funds? Our organization typically allocates grant funding toward instructor compensation, equipment, and groceries rather than participant stipends, and I want to ensure our proposed budget aligns with the grant's expectations.**

**A:** Programs are not required to use OFCY funds for stipends. Refer to RFP page 52 for the permissible uses of OFCY funds.

**32. Q: The RFP states that "OFCY strongly encourages programs to allocate funds for basic needs, incentives, wages, and direct financial supports for program participants. This could include meals and food, transit stipends, rent support/eviction defense, financial or non-cash incentives (such as gift certificates), or wages (hourly or stipend)." We have participants in our programming who are both Oakland residents and non-Oakland residents. Are these financial supports only available to be distributed to participants who are Oakland residents participating in our programming?**

**A:** OFCY only funds services and supports provided directly to Oakland residents.

**33. Q: Can financial assistance include gift cards for youth or families?**

**A:** Financial assistance may include gift cards. Upon award, reporting will require supporting documentation.

## General Budget

- 34. Q: Our organization has an independent audit that was completed on April 1, 2023, covering the fiscal year ending October 31, 2021. The RFP states: "Audited financial statements must be from within the past three years (July 1, 2022, to present)." Does our audit meet this requirement, or must the fiscal year covered by the audit fall within July 1, 2022, to present?**

**A:** Audits conducted within the past three years (July 1, 2022, to present) will be accepted. Refer to RFP page 54: "Single Agency and Collaborative applicants and agencies submitting with a Fiscal Sponsor are required to submit audited financial statements under the following conditions:

1. Voluntarily, as part of this RFP submission OR
2. Prior to, or shortly thereafter, an OFCY grant award is made OR
3. At any point within the grant cycle, at the request of the OFCY grant manager.

- 35. Q: The RFP states that single agency applicants are required to submit audited financial statements "voluntarily, as part of this RFP submission OR 2. Prior to, or shortly thereafter, an OFCY grant award is made OR 3. At any point within the grant cycle, at the request of the OFCY grant manager." Is there an additional benefit to submitting audited financial statements when applying for OFCY funds versus later in the grant cycle at the request of OFCY?**

**A:** There are no restrictions, penalties, or incentives based on when an audit is submitted. Audits may be provided either during the RFP submission process or later in the grant cycle upon request by OFCY.

- 36. Q: We have an Oakland budget of 160k but the whole org (Oakland and Daly City) is about \$320,000, would we qualify to apply for adding new sites and instruments to our beginning music classes program with just our Oakland program?**

**A:** Your overall agency budget should be reported in the Budget sections of the proposal. OFCY only funds programs that directly serve children, youth, and their families in Oakland. An application to increase capacity at current Oakland sites is an appropriate use of OFCY funding.

- 37. Q: The RFP states that collaborative applicants “must limit their total and/or combined OFCY request(s) to no more than 35% of the lead agency’s current year overall organizational budget, excluding any current OFCY funding.” Could you please clarify whether this 35% cap applies to the entire collaborative funding request or only to the portion allocated to the lead agency? For example, if a lead agency applies on behalf of a collaborative and the amount exceeding 35% of the lead agency’s budget would be allocated to the collaborating partners, may the total application request exceed the 35% cap?**

**A:** A total Collaborative Application request cannot exceed the 35% cap. The Collaborative Applicant Funding Parameters listed on RFP page 53 refer to the Lead Agency in the following section: “Collaboratives must limit their total and/or combined OFCY request(s) to no more than 35% of the lead agency’s current year overall organizational budgets excluding any current OFCY funding.”

- 38. Q: What is the budget cap for a single organization to receive with applications in multiple categories?**

**A:** Refer to RFP page 56 for the funding ranges are per proposal submitted. RFP page 51: “OFCY will make funding award decisions based on this numerical ranking, availability of funding, SIP priorities and equity considerations. OFCY reserves the right to consider number of applications as part of the final award determination.” Do not apply for more than 35% of your agency cap.

- 39. Q: Is the maximum number of strategies you can pursue determined by the budget percentage, or is there a separate cap in place?**

**A:** Applicants may submit more than one proposal for distinct and substantially different programs operated by the agency. Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services. Single Agency and Collaborative Agency Applicants must limit their total and/or combined OFCY request(s) to no more than 35% of their current year overall organizational budget excluding any current OFCY funding. Small and Emerging Applicants must limit their total and/or combined OFCY request(s) to no more than 50% of their current year overall organizational budget excluding any current OFCY funding.

**40. Q: How do recent audited financial statements need to be?**

**A:** Audited financial statements must be from within the past three years (July 1, 2022, to present).

**41. Q: are these funds able to be used on third party vendors or would the agency have to use the funds internally?**

**A:** Single Agency Applicants may apply with subcontractors. Refer to pages RFP 27 - 28 and RFP for more information. Subcontractors are required to adhere to the City of Oakland policies and ordinances on RFP page 59.

**42. Q: Can a nonprofit and a fiscally sponsored project under that nonprofit both apply? They offer different programs and have different staff.**

**A:** An agency may operate as the fiscal sponsor for one proposal and the direct applicant/program operator for another proposal. Do not apply for more than 35% of your agency cap. Refer to RFP pages 53 and 56, and the Table in question #4 for funding parameters.

**43. Q: Would this be a cost reimbursement or rate-based contract?**

**A:** This is a cost reimbursement contract. Grantees are required to submit quarterly invoices with expenditure documentation for reimbursement based on the approved scope of work and budget.

**44. Q: As a small nonprofit without a formal financial audit, can we submit an internal operating budget outlining income, expenses, and overall financial position in its place?**

**A:** Refer to RFP page 54: "Single Agency and Collaborative applicants and agencies submitting with a Fiscal Sponsor are required to submit audited financial statements under the following conditions:

1. Voluntarily, as part of this RFP submission *OR*
2. Prior to, or shortly thereafter, an OFCY grant award is made *OR*
3. At any point within the grant cycle, at the request of the OFCY grant manager."



- 45. Q: Same with the question above, we don't have a 990 yet, should we apply under a fiscal sponsor instead or would it be acceptable to submit a cover letter outlining our financials?**

**A:** Refer to RFP page 27: "non-profit agencies that cannot meet the City's contracting requirements must apply using a fiscal sponsor. The fiscal sponsor is the presumed applicant and, if a grant is awarded, the organization that contracts with the City of Oakland."

- 46. Q: We don't have a 990 yet, should we apply under a fiscal sponsor instead or would it be acceptable to submit a cover letter outlining our financials?**

**A:** Refer to RFP page 27: "non-profit agencies that cannot meet the City's contracting requirements must apply using a fiscal sponsor. The fiscal sponsor is the presumed applicant and, if a grant is awarded, the organization that contracts with the City of Oakland."

- 47. Q: the % of agency budget is on a fiscal year basis, not the whole of the potential grant - right?**

**A:** The Funding Parameters on RFP page 53 are per fiscal year.

- 48. Q: In a partnership situation, is there still an overall funds cap if there is an application in partnership and another as an independent organization?**

**A:** A total Collaborative Agency request cannot exceed the 35% cap. The Collaborative Applicant Funding Parameters listed on RFP page 53 refer to the Lead Agency in the following section: "Collaboratives must limit their total and/or combined OFCY request(s) to no more than 35% of the lead agency's current year overall organizational budgets excluding any current OFCY funding."

## Section 2: Contracting and DWES Process

### iSupplier

**49. Q: In iSupplier - can you add EIN instead of DUNS number?**

**A:** iSupplier requires EIN/TIN to register; DUNS is optional. EIN/TIN must be verifiable in IRS and SOS records. For full details please visit: [Doing Business With The City- Register with iSupplier | City of Oakland, CA](#). If you have further questions, please contact [isupplier@oaklandca.gov](mailto:isupplier@oaklandca.gov) and reference RFP #380544.

**50. Q: Should isupplier automatically populate renewed “not for profit small local business enterprise certifications”? Or is that something we need to update on behalf of the organization? The last date showing is from 2023.**

**A:** iSupplier accounts do not expire though vendors are required to update their contact, address, and TaxID as needed. For full details and to reset your password please visit: [Doing Business With The City- Register with iSupplier | City of Oakland, CA](#).

For Certification assistance please contact: [Certification@oaklandca.gov](mailto:Certification@oaklandca.gov) and [DWES@oaklandca.gov](mailto:DWES@oaklandca.gov).

**51. Q: Is it required to update iSupplier yearly?**

**A:** iSupplier accounts do not expire though vendors are required to update their contact, address, and TaxID as needed. For full details and to reset your password please visit: [Doing Business With The City- Register with iSupplier | City of Oakland, CA](#).

iSupplier duplicate accounts are rejected upon registration submission. For assistance, email [isupplier@oaklandca.gov](mailto:isupplier@oaklandca.gov) and reference RFP# 380544 with updated W9 and vendor name.

**52. Q: How do you respond to the isupplier question if you are the City of Oakland?**

**A:** City of Oakland Departments are not required to register in iSupplier. If you are a City of Oakland department, please contact the Cityspan Help Desk to bypass the iSupplier requirement.

## Eligibility

- 53. Q: Is this RFP funding opportunity 380544 available to current grantees under FY25-26 awards?**

**A:** Current OFCY grantees are eligible to apply.

- 54. Q: is the eligibility limited to the City of Oakland?**

**A:** OFCY funds programs that directly serve children, youth, and their families in Oakland.

- 55. Q: We are located on Treasure Island, but about a third of our students come from Alameda County. Are we eligible to apply for this grant?**

**A:** If the youth served by the program are Oakland residents, your program is eligible. The proposal should only reflect the total number of Oakland-based youth in the Population and Geography section of the application.

- 56. Q: We have an extension from FY 2025 July 1 to 2026 June 30, while we apply for this RFP, will we lose the funding from extension? or will we have the funding between July 1st, 2025 - 2026 June 30 & and NEW RFP funding from July 1st, 2026 - 2028?**

**A:** Previous OFCY funding already awarded for July 1, 2025, to June 30, 2026, is not impacted by this RFP.

This RFP is for Summer programming offered from June 1, 2026, to September 30, 2026, and from June 1, 2027, to September 30, 2027. Year-Round programming will be offered from July 1, 2026, to June 30, 2027, and from July 1, 2027, to June 30, 2028.

Refer to RFP page 47: “The City reserves the right to modify the grant period and/or extend the grant terms, subject to the requirements of the Oakland Kids First Fund.”

- 57. Q: Can organizations that serve youth from Oakland but are not physically located in Oakland still be considered viable applicants?**

**A:** If the youth served by the program are Oakland residents, your program is eligible. The proposal should only reflect the total number of Oakland-based youth in the Population and Geography section of the application

**58. Q: Are charter schools located in Oakland eligible? And/or a combination of charter school/Oakland public entity, or non-profit (e.g. afterschool program) and charter school?**

**A:** Charter schools located in Oakland are eligible service locations.

**59. Q: I would like to confirm whether Oakland Catholic Schools are eligible to apply for the current funding opportunity?**

**A:** An applicant must be either a non-profit agency or a public agency.

**60. Q: In addition, are we also able to partner with organizations that are not 501(c)3's or do they all need to have nonprofit status?**

**A:** It is the responsibility of the applicant to identify partners to implement their program design. Only nonprofit agencies and public agencies are eligible for OFCY funds.

**61. Q: Can individual schools be considered as applicants in partnership with nonprofits?**

**A:** Refer to RFP page 27: All non-profit agencies and public agencies are eligible to apply.

**62. Q: I was wondering if the strategies 2 and 3 for elementary and middle schools are applicable for all public schools in Oakland inclusive of public charters or only Oakland Unified School District public schools.**

**A:** Charter schools located in Oakland are eligible to apply.

**63. Q: We are a San Francisco based organization but we serve Oakland youth, what documents do we need to have in place to be eligible? (Oakland Business License, etc?)**

**A:** If the youth served by the program are Oakland residents, your program is eligible. The proposal should only reflect the total number of Oakland-based youth in the Population and Geography section of the application. An Oakland Business Certificate is required as part of the application submission. Refer to RFP page 27 for eligibility guidance and RFP page 44 for required uploads.

**64. Q: Is this RFP limited to Oakland City organizations? The organization I am inquiring about is located and services Alameda City within Alameda County?**

**A:** OFCY funds programs that directly serve children, youth, and their families in Oakland. The agency may be located outside of Oakland, but the participants served must reside in Oakland.

**65. Q: Though my organization is not based in Oakland, more than half of the youth that we do serve reside in Oakland, are we still able to apply for this?**

**A:** If the youth served by the program are Oakland residents, your program is eligible. The proposal should only reflect the total number of Oakland-based youth in the Population and Geography section of the application.

**66. Q: We are an Oakland based nonprofit interested in applying for OFCY. Our budget is over \$500k (but under \$1M) and we are planning to apply as a single agency. However, we never had an audit formally done. We do have all the financial statements and are in good standing with the IRS and our tax documents are up to date. Can we still apply with our other financial statement certified by an accountant?**

**A:** Refer to RFP page 54: “Single Agency and Collaborative applicants and agencies submitting with a Fiscal Sponsor are required to submit audited financial statements under the following conditions:

1. Voluntarily, as part of this RFP submission **OR**
2. Prior to, or shortly thereafter, an OFCY grant award is made **OR**
3. At any point within the grant cycle, at the request of the OFCY grant manager.”

**67. Q: If a program operates under fiscal sponsorship, and that fiscal sponsor is a 501c3 located and registered in Oakland, does the program still qualify for funding?**

**A:** A program providing direct services for children, youth, and their families in Oakland operating under a fiscal sponsor is eligible to seek funding through this RFP. RFP page 59: “fiscal sponsor will be responsible for submitting the IRS Nonprofit Letter of Tax-Exempt Status, the current Oakland Business Tax Certificate, and the most current filed IRS Form 990.”

## General Contracting and DWES

- 68. Q: We're currently in the process of checking our insurance eligibility for OFCY RFP # 380544 and our insurance carrier requested clarification on the following coverages listed in the document: Contractors Pollution Liability Insurance, Technology Professional Liability (Errors and Omissions) or Cyber Liability Insurance, Commercial Crime Insurance. Could you please confirm whether these coverages have been waived by the City of Oakland?**

A: Upon award, the grantee must be able to meet the requirements outlined in Schedule Q. OFCY Grant Managers will work with the awarded agency to ensure the agency can meet the insurance requirements.

- 69. Q: Will there be any priority points to be allocated as SLEB as well as organizations certified with the local Oakland workforce?**

A: The Department of Workplace Employment Standards has determined that the Local Business Enterprise (LBE) and Small Local Business Enterprise (SLBE) designations do not apply to grants.

- 70. Q: The insurance requirements have a number of insurance types which are listed as "if determined to be required by HRM/RMD". How will those be determined, and will they need to be in place at the time of submission if so?**

A: Upon award, the agency must be able to meet the insurance set forth in Schedule Q. No documentation in response to Schedule Q is required at time of submission.

- 71. Q: About offering benefits. Please clarify what is meant by "same benefits."**

A: Companies that contract with the City of Oakland must certify their compliance with the Equal Benefits Ordinance, which means providing equal benefits to employees with spouses and domestic partners. "Benefits" can include, but are not limited to, bereavement leave, family medical leave, health benefits, pension, and retirement benefits. More information can be found here: [City of Oakland Equal Benefits Ordinance](#).

- 72. Q: We offer benefits and the plan has the option. for the employee to include spouse/family coverage; however, the employee must cover the premium above what we provide. To clarify, the benefits offer is required, but the employee must cover the cost.**

A: The benefits must be offered equally to spouses and domestic partners.

**73. Q: Regarding benefits offered to employees, is there a recommendation and/or preference from OFCY's perspective on what organizations with smaller budgets (less than \$500k or \$0.5-1M) should offer to both full-time and part-time employees?**

**A:** The City of Oakland does not have a recommendation.

**74. Q: Regarding the DWES requirements, can programs, can organizations staff programs with 1099 contractors instead of employees?**

**A:** DWES compliance and program staffing models are evaluated on a contract by contract, case by case basis. Please reach out to [localhire@oaklandca.gov](mailto:localhire@oaklandca.gov) for a more in-depth analysis of how compliance is assessed.

**75. Q: If awarded when will grant agreements (or contracts) be signed before the July 1st start date?**

**A:** Pending all vendor documents are received and completed correctly, OFCY aims to work with the Contract Administration Unit and the City Administrator's Office to execute grant agreements expeditiously.

## Section 3: Programming

### Expanded Learning Funding Strategies

**76. Q: Our afterschool program picks up students from multiple OUSD school sites: should we list one school, all the schools, or our organization's name in the Strategy 2 Proposal section called Program Information / Overview where they ask for the Program Name and specify: *Enter the exact school name as listed by the California Department of Education as the name of your afterschool program***

**A:** You can list more than one site location in the Population and Geography section.

**77. Q: We are an afterschool program: some of our students are Oakland residents, living in Oakland zip codes, but do not attend OUSD schools: may we count them in the number of students served?**

**A:** OFCY funds programs that serve youth experiencing the greatest disparities who reside in Oakland, regardless of where they attend school.

**78. Q: If the program rotates schools sites each year, how do we address the school name question?**

**A:** The proposal should reflect the site location for Fiscal Year 2026-2027 in the Population and Geography section of the application.

**79. Q: For Category 2 and 3 the required Appendix E is all about comprehensive after school programming, but where do summer programs fit into this? If we aren't proposing a comprehensive after school program, do we still have to submit an Appendix E?**

**A:** A letter of support from OUSD is recommended specifically for programs operating on school sites. A letter is not required from OUSD for other program design models.

**80. Q: We have a summer learning program that crosses age groups. Should we apply in 2 categories: Strategy 1 elementary (2/3rds of overall youth served) and/or Strategy 2 middle (1/3 of overall youth served)**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by the agency. Refer to RFP page 28: “Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services.”

**81. Q: For Strategies 2 and 3, in previous RFPs these categories were clearly defined as “Comprehensive” after school programs that acted as the lead agency for each school site. I don’t see that same language in this round. Does this mean that enrichment after school program providers are encouraged to apply for this category, even if they aren’t acting as a lead agency at a given school site? Or will lead agencies that provide more comprehensive programs be prioritized?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. Select the appropriate site location type in the Population and Geography section of the application.

This is a competitive application process. The scoring criteria is outlined on RFP pages 49 and 50. RFP page 51 states “OFCY reserves the right to determine final award decisions based on how well the program will address systemic gaps and serves those furthest removed from access to power and resources.”



- 82. Q: For 25 years we have provided interventional 1:1 tutoring for 2nd and 3rd graders attending title 1 OUSD schools. Our kids are 2+ grade levels behind in foundational reading and math skills. This tutoring has been during the school day, and also during the summer. Next year, we plan to add after school tutoring and are looking for funding to do so. Would you consider this funding and this type of programming aligned with the high priority goals of the OFCY at this juncture.**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. OFCY funding can be used to expand existing established programming.

- 83. Q: For strategy 2 and 3, can we include schoolyear and summer program in one proposal OR should it be two distinct proposals because it's two different program designs (but serving same students).**

**A:** Applicants may submit more than one proposal to a strategy only for distinct and substantially different programs operated by the agency. It is the responsibility of the applicant to identify the strategy that best describes your program design.

- 84. Q: For strategies 2 and 3, does programming have to be in school, or just connected to a school?**

**A:** The program should generally serve the population described in the Strategic Investment Plan. Select the most appropriate site location type and population served in the Population and Geography section of the application. There are many site service location types available to select, including Community-Based Organization, Park and Recreation Center, or “other”.

- 85. Q: Our program site is not located onsite after school at the local OUSD elementary school but have been affiliated and coordinate with the school for years. Would we be eligible to apply under Strategy 2?**

**A:** A program providing services for OUSD elementary students is eligible to apply to the Elementary School-Based Expanded Learning funding strategy. Select the most appropriate site location type and population served in the Population and Geography section of the Cityspan application. There are many site service location types available to select, including Community-Based Organization, Park and Recreation Center, or “other”.

**86. Q: If the summer program is not held at a school site for an expansion summer program; do we need a letter from OUSD?**

**A:** A letter of support from OUSD is recommended specifically for programs operating on school sites. A letter is not required from OUSD for programs operating offsite.

### Population and Geography

**87. Q: Will a summer program serving kids from priority locations be considered despite being delivered at a district prescribed nonpriority location?**

**A:** OFCY will prioritize funding programs that support youth that live in neighborhoods identified as “High” or “Highest” defined by the City of Oakland Department of Transportation (OakDOT) Equity Dashboard.

OFCY funds programs that serve youth experiencing the greatest disparities who reside in Oakland, regardless of where they live. You may indicate that the youth the program primarily serves live in high priority neighborhoods in the Program Design and the Population and Geography sections of the proposal.

**88. Q: Strategy 8’s Priority Population and Geography on p. 25 of the RFP includes 5 bullet pointed criteria. Is the Priority Population one that is within the Geography of the first bullet point and that satisfies more than one of the rest of the bulleted criteria?**

**A:** A program does not need to meet all populations listed under the Priority Population & Geography section on RFP page 25.

**89. Q: Are programs that serve middle school, high school, and transition age youth and that serve populations within the Geography of the first bullet, (“Programs located in neighborhoods listed as “Highest” or “High” priority as defined by the City of Oakland Department of Transportation Geographic Equity Toolbox”), sufficient for the program to satisfy the requirement of serving “youth who are at risk of involvement in future criminal activity”?**

**A:** OFCY will prioritize funding programs that support youth that live in neighborhoods identified as “High” or “Highest” defined by the City of Oakland Department of Transportation (OakDOT) Equity Dashboard.

You may indicate that the youth the program primarily serves live in high priority neighborhoods in the Program Design and the Population and Geography sections of the proposal.

Refer to RFP page 24: “Funded pilots will focus on one of two target populations: youth who are at risk of future involvement in criminal activity or families with children who live in neighborhoods experiencing disparate rates of community violence or crime.”

**90. Q: Are programs located in the High and Highest Oakland Planning Area given priority or is it a requirement to have the program located in those areas?**

**A:** OFCY will prioritize funding programs that support youth that live in neighborhoods identified as “High” or “Highest” defined by the City of Oakland Department of Transportation (OakDOT) Equity Dashboard.

OFCY reserves the right to determine final award decisions based on how well the program will address systemic gaps and serve those experiencing the most disparate outcomes.

**91. Q: If a program serves “Families with children who live in neighborhoods experiencing disparate rates of community violence or crime” and is located in a neighborhood listed as Highest or High priority defined by the City of Oakland Department of Transportation Geographic Equity Toolbox, does that meet the baseline criteria for Strategy 8? Is there an age requirement for the program that it target middle school, high school, AND transition age youth? Or is it sufficient to serve a subset of those age populations?**

**A:** A program does not need to meet all populations listed under the Priority Population & Geography section on RFP page 25.

OFCY will prioritize funding programs that support youth that live in neighborhoods identified as “High” or “Highest” defined by the City of Oakland Department of Transportation (OakDOT) Equity Dashboard.

You may indicate that the youth the program primarily serves live in high priority neighborhoods in the Program Design and the Population and Geography sections of the proposal.

Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by the agency. Refer to RFP page 28: “Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services.”

- 92. Q: One of our FRC's serves the entire district. The official address is at the centralized HUB in a medium priority area. If we present evidence that our clients live in the high and highest priority areas, do we have the ability to earn points on the population and geography items?**

**A:** OFCY will prioritize funding programs that support youth that live in neighborhoods identified as “High” or “Highest” defined by the [City of Oakland Department of Transportation \(OakDOT\) Equity Dashboard](#).

OFCY funds programs that serve youth experiencing the greatest disparities who reside in Oakland, regardless of where they live. You may indicate that the youth the program primarily serves live in high priority neighborhoods in the Program Design and the Population and Geography sections of the proposal.

- 93. Q: Are Oakland youth counted by Oakland zip code or by their enrollment in OUSD?**

**A:** The Population and Geography section requires applicants submit the number of estimated youth served by home zip code. All youth who reside in Oakland can be counted as part of the population served by a program.

- 94. Q: If we are serving children from the priority areas at a summer school site that is not in a priority area due to OUSD availability, how can we distinguish this in the application?**

**A:** OFCY will prioritize funding programs that support youth that live in neighborhoods identified as “High” or “Highest” defined by the City of Oakland Department of Transportation (OakDOT) Equity Dashboard.

OFCY funds programs that serve youth experiencing the greatest disparities who reside in Oakland, regardless of where they live. You may indicate that the youth the program

primarily serves live in high priority neighborhoods in the Program Design and the Population and Geography sections of the proposal.

**95. Q: Is Sankofa elementary in the targeted area of service?**

**A:** OFCY will prioritize funding programs that support youth that live in neighborhoods identified as “High” or “Highest” defined by the City of Oakland Department of Transportation (OakDOT) Equity Dashboard.

OFCY funds programs that serve youth experiencing the greatest disparities who reside in Oakland, regardless of where they live. You may indicate that the youth the program primarily serves live in high priority neighborhoods in the Program Design and the Population and Geography sections of the proposal.

**96. Q: Can you please provide some clarity on how you expect us to report on where participants live? Last year it was zip codes - will that change this year since the high need heat map doesn’t correspond directly to zip codes?**

**A:** More information on reporting requirements will be provided upon award. Refer to RFP page 40: “If awarded OFCY funding, programs will be required to enroll all participants into Cityspan. Participants will be required to provide First Name, Last Name, Date of Birth, Gender Identity, Race/Ethnicity, and Zip code. Enrolled clients and their legal guardians are required to give consent to being entered and their participation tracked in Cityspan.”

**97. Q: For strategy 2, we are interested in submitting for a summer program that serves kids district wide- 1 site is Sankofa (K-8? North Oakland) and 1 site is Horace Mann, EOAK; how do we indicate both? Can we put more than one school in the location field?**

**A:** Applicants may list more than one site location in the Population and Geography section of the application.

**98. Q: How do you define high need beyond the heat map provided? We are a school-based program, so many students live outside of the location of the school. Even if the school is in a "lower need" area, many or most kids might come from "high need" areas.**

**A:** OFCY will prioritize funding programs that support youth that live in neighborhoods identified as “High” or “Highest” defined by the City of Oakland Department of Transportation (OakDOT) Equity Dashboard.

OFCY funds programs that serve youth experiencing the greatest disparities who reside in Oakland, regardless of where they live. You may indicate that the youth the program primarily serves live in high priority neighborhoods in the Program Design and the Population and Geography sections of the proposal.

#### Mayor’s Summer Youth Employment Program

**99. Q: Is there an additional application other than the OFCY RFP for the Mayor’s Youth Summer Job Program?**

**A:** The OFCY RFP serves as the solicitation for all programs that will operate under the Mayor’s Summer Youth Employment Program.

**100. Q: Can we help students find employment and provide an elective course to pay working students an educational stipend?**

**A:** Refer to RFP page 52; educational stipends are an allowable use of funds. It is the responsibility of the applicant to identify the strategy that best describes your program design. The goal of the MSYEP is to provide subsidized employment opportunities for youth to gain first-time job experience during the summer months.

**101. Q: When asking for site locations, our program runs out of corporations throughout the Bay Area. These may change on a yearly basis depending on our corporate partnerships. Our other services are provided virtually, although we do rent space out of Oakstop. Can you provide guidance on the best way to complete this section?**

**A:** Select the most appropriate site location type and population served in the Population and Geography section of the application. There are many site service location types available to select, including “virtual” and “other”.

**102. Q: If we apply for Youth Jobs/MYSEP, does our organization have to serve as the employer of record, hiring and paying students?**

**A:** The organization submitting the application does not need to be the employer of record. However, the employer of record must meet the policies and ordinances specified on RFP pages 58 and 59, including the Living Wage Ordinance and Minimum Wage Ordinance.

**103. Q: If we apply for Youth Jobs/MYSEP and we support youth in finding a part-time job, can the job they are hired for be part of the 100 hours of summer work? Is the single agency funding limit \$312,500 per year for a summer program?**

**A:** OFCY cannot comment on an agency's program design, and it is the responsibility of the applicant to identify the strategy that best fits. The goal of the MSYEP is to provide subsidized employment opportunities for youth to gain first-time job experience during the summer months. The maximum award amount for a Single Agency Applicant is \$312,500 per year.

The RFP table on page 56 is correct. Cityspan has been updated to reflect the correct Minimum and Maximum Grant Request amounts.

**This serves as an addendum to the amount listed on RFP page 53 which incorrectly lists the single agency applicant parameters between \$31,250 and \$310,250. The correct parameters for a Single Agency Applicant are between \$31,250 and \$312,500.**

**104. Q: For Strategy 6 / youth summer jobs — must the 100 hours of paid work experience be hourly W2 wages, or would an internship/pre-apprenticeship stipend that is above the minimum wage equivalent suffice? What about an invoice payment to youth independent contractors?**

**A:** Refer to RFP page 21: "Funded programs provide job readiness training, up to 100 hours of paid (no less than minimum wage) work experience, and financial literacy support."

An internship/pre-apprenticeship stipend that is above the minimum wage equivalent would be considered for the Mayor's Summer Youth Employment Program.

**105. Q: How much is the Oakland Workforce Development contributing to the Mayor's summer youth job strategy?**

**A:** Refer to RFP page 21: "OFCY, the Oakland Children's Initiative (OCI) and the Oakland Workforce Development Board (OWDB) will make funding award decisions based on availability of funding, SIP priorities and equity considerations." Refer to RFP page 12 for the projected funded allocations by funding strategy.

**General Programming and all other Strategies**

**106. Q: Is there a minimum number of hours or days a participant needs to attend in order to be considered "served"?**

**A:** There is no minimum number of hours or days a participant needs to attend to be considered "served." It is the responsibility of the applicant to describe your program design.

Enrolled clients and their legal guardians are required to give consent to being entered and their participation tracked in Cityspan. If awarded OFCY funding, programs will be required to enroll all participants into Cityspan. Participants will be required to provide First Name, Last Name, Date of Birth, Gender Identity, Race/Ethnicity, and Zip code.

**107. Q: If the program *targets* middle school, high school, and transition age youth, but the families served also include children younger than middle school age, can OFCY funding be used to serve those children—either family members who are younger than middle school age or children resident in the same priority neighborhood who are younger than middle school age?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by the agency. Refer to RFP page 28: "Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services."



**108. Q: Our young people all have diverse disabilities, most of them have multiple disabilities that include cognitive and intellectual disabilities. As a result, their biological age and cognitive ages do not align. We wanted to see if we could get some kind of waiver to serve young people until at least 24 (older if possible) for the project areas we are applying to?**

**A:** The OFCY charter mandates that OFCY funds programs for services for children, youth, and their families for ages 0 – 21.

**109. Q: What strategies can agencies apply to if their program serves elementary and middle school-aged youth at an Oakland Parks, Recreation, and Youth Development location?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services. See RFP page 28 and the examples on RFP page 29.

Select the most appropriate site location type and population served in the Population and Geography section of the application. There are many site service location types available to select, including Community-Based Organization, Park and Recreation Center, or “other”.

**110. Q: Can agencies submit multiple programs under the same strategy if the population served, location, program design are different?**

**A:** Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by an agency. Note RFP page 51: “OFCY reserves the right to consider number of applications as part of the final award determination.”

**111. Q: If we serve youth older than 21 who are already in our program, can we count them or is 21 the maximum age limit?**

**A:** OFCY funds programs providing direct services to children and youth ages 0 - 21. OFCY funds can also be used for programs serving adult caregivers with children ages 0 - 5 through the Family Resource Centers and Parent Engagement funding strategy.

**112. Q: How do you classify homelessness? If youth identify as living on the streets of Oakland, is this sufficient?**

**A:** A youth living on the streets in Oakland would be considered homeless.

**113. Q: What are the restrictions of basic needs funding and does it include rental support?**

**A:** Refer to the Use of Funds section on RFP page 52: “OFCY strongly encourages programs to allocate funds for basic needs, incentives, wages, and direct financial supports for program participants. This could include meals and food, transit stipends, rent support/eviction defense, financial or non-cash incentives (such as gift certificates), or wages (hourly or stipend).”

**114. Q: With regard to Strategy 4: Youth Development & Leadership, the RFP notes: “This strategy will support organizations that offer year-round or summer-specific programs in community-based settings.” Does this mean that leadership and enrichment programs that are offered in the context of after-school programming at school sites are not eligible? Organizations with which I work have previously been funded to provide particular types of youth development, community-building, leadership development, and culturally specific programming at multiple school sites. Second, if programs are eligible in these settings, and if we are coordinating with and have support from the after-school lead agency, do we also need a letter from the school? Third, if we do not know for certain which school sites, but have been consistently providing programming at multiple sites (via the same afterschool lead agency), how do we handle the site question within Cityspan?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design.

Upon award, OFCY will require documentation from school site leadership at every site location listed confirming the applicant is approved to operate at that school site. Select the most appropriate site location type and population served in the Population and Geography section of the application. Applicants may list more than one site location in the Population and Geography section of the application.

**115. Q: Could 2 distinct service lines (Community Health Education and School-Based Health Centers) at 1 organization (La Clinica de La Raza) apply to this funding opportunity under the same Strategy? For example, 1 application would be under CHE for youth violence prevention and 1 application would be under SBHC for Youth Development and Leadership under a Peer Mentor program that the School-Based Health Centers hold?**

**A:** Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by an agency. Note RFP page 51: “OFCY reserves the right to consider number of applications as part of the final award determination.”

**116. Q: Could 2-3 distinct service lines at one organization apply to different strategies?**

**A:** Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by an agency. Note RFP page 51: “OFCY reserves the right to consider number of applications as part of the final award determination.”

**117. Q: Where do summer programs fit into this OFCY RFP?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. The Mayor’s Summer Youth Employment Program funding strategy is the only funding strategy that only operates the summer service cycle. All other funding strategies allow proposals that operate summer and year-round service cycles.

**118. Q: Our question is whether we can apply under more than one strategy, and if so, does it mean we make more than one application?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by the agency.

Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services. See RFP page 28 and the examples on RFP page 29.

**119. Q: Eligibility: While Friendly Manor is a new program site serving TAY (ages 18–25), Kingdom Builders has provided housing and wraparound services for re-entry individuals, including young adults since 2017. Would Friendly Manor, as part of Kingdom Builders, meet the eligibility requirement of having at least one year of relevant programming experience?**

**A:** Services described above would be considered related services and meet the requirement on RFP page 27: “Eligible organizations must have completed at least one year of programming related to services described in the funding strategy for which they are seeking support by the time they apply to OFCY.”

**120. Q: We would like to know if older siblings of 0-5 year olds can be counted if they receive other services at the Family Resource Center, i.e., summer camps, after-school tutoring/mentoring, etc. under Strategy 1?**

**A:** RFP page 14 states “Parents, caregivers, and youth who have children ages 0-5 in their families” can be served through this strategy. This would include older siblings receiving other services at the Family Resource Center.

**121. Q: Who is responsible for the evaluation of this RFP? Who makes up the review panel? Is it OFCY staff, community members, etc.?**

**A:** All complete proposals will be reviewed and scored by three readers. Readers are subject matter experts that include City of Oakland staff, partners, and community members.

**122. Q: Can two ‘small and emerging agencies’ collaborate to submit one program proposal under that applicant category or does each one need to submit a separate application? (Combined their annual budget does not exceed \$500,000.)**

**A:** Only a Single Agency Applicant with a Subcontractor or a Collaborative Agency Applicant with three or more agencies can submit one proposal.

Refer to RFP page 28: “A Collaborative Applicant must consist of three or more agencies” and RFP page 27: “A Single Agency Applicant may use subcontractors for a portion of the proposed work and must have the fiscal and management capacity to support subcontractors by issuing payments in a timely and professional manner.”

**123. Q: The RFP says... “Programs supported by this strategy may be provided in the community, at home, or at existing FRCs”. Can we provide parent support groups at preschools in the community?**

**A:** When submitting a proposal under the Family Resource Center funding strategy, there are many site service location types available to select, including Headstart, OUSD Child Development Center, Community-Based Organization, or “other.”

**124. Q: If awarded for two separate programs, can we count duplicated youth across both?**

**A:** OFCY funds may be used to serve the same youth participating in distinct programs. Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services. See RFP page 28 and the examples on RFP page 29.

**125. Q: What are the main differences to previous years in this year’s guidelines?**

**A:** The 2026 - 2028 RFP reflects funding priorities established by the 2025 - 2028 Strategic Investment Plan. The previous RFP, released in 2022, reflected the funding priorities based on the 2022 - 2025 Strategic Investment Plan. You can review both Strategic Investment Plans by visiting <https://www.ofcy.org/strategic-planning/>.

**126. Q: Is there any priority consideration given to collaborative applications vs. single applications? Are there discrete funding allocations for collaborative applications, or do both types of applicants compete within the same overall funding pool?**

**A:** There is no priority consideration given to collaborative applications versus single agency applications. There is only one source of funding available to grantees.

**127. Q: If awarded for two separate programs, would we have to enter data for each separately in Cityspan?**

**A:** Data must be submitted separately into Cityspan for each funded program.

**128. Q: The high needs map is a bit difficult to interpret. Can you clarify which high schools are eligible under strategy 8?**

**A:** The RFP does not identify specific high schools or locations for funding strategy #8: Place-Based Initiatives for Youth Safety.

**129. Q: There is some overlap in the type of services and supports described in Strategy 5: Career Access & Employment and the new Strategy 8: Place Based Innovations for Safety. How should we approach this if our program activities fall squarely in both? Separate out the activities into two distinct proposals? Or is it best to select one to apply to?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by the agency.

**130. Q: Does strategy 4 exclude school-based programs that are located outside of high or highest priority neighborhoods, even if more than half of the students enrolled live in those high priority neighborhoods? Or does strategy 4 exclude all high school based youth development and leadership programs altogether?**

**A:** The Youth Development and Leadership funding strategy does not exclude school-based programs located outside of high or highest priority neighborhoods.

The Youth Development and Leadership funding strategy does not exclude high school-based programs.

**131. Q: Would a paid counselor-in-training program for middle and high school students fall under Strategy 4 or Strategy 6?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. RFP page 7 lists all strategies.

**132. Q: if you have a current OFCY grant for a summer program and with the extension of the current contract for June 2026; when does this RFP contract for the summer programs start.**

**A:** Current OFCY summer programming under the Fiscal Year 2025-2026 extension is for June 1, 2025, through September 30, 2025.

This RFP is for Summer programming, offered from June 1, 2026, to September 30, 2026, and from June 1, 2027, to September 30, 2027.

Refer to RFP page 47: “The City reserves the right to modify the grant period and/or extend the grant terms, subject to the requirements of the Oakland Kids First Fund.”

**133. Q: Can you provide examples of any previous Collaborative Agency proposals that have been funded through the OFCY?**

**A:** The list of funded programs is available at [OFCY.org/funding](https://ofcy.org/funding).

**134. Q: What qualifies an organization as a Family Resource Center?**

**A:** The Fiscal Year 2025 - 2028 Strategic Investment Plan page 23: “OFCY Family Resource Center (FRC) is a community-based hub that provides key connections for neighborhood families to participate in early childhood programming, support groups and access to educational resources such as English as a Second Language (ESL) classes. FRCs also offer opportunities for parent leadership and civic engagement, income, community empowerment, and peer-based services, assistance and networking. Opportunities for gathering and social connection are important, particularly for parents and caregivers of children with special needs, young parents, newcomers or immigrant families, and others who may feel isolated from resources.” Refer to RFP page 13 for the FRC funding strategy description.

**135. Q: Can a sports-based youth development program (flag football, basketball, fitness, leadership training) qualify under Strategy 4: Youth Development & Leadership?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design. Please see the Strategic Investment Plan for more information to determine if your program would qualify under the Youth Development and Leadership funding strategy.

**136. Q: I wanted to check there is no funding for seniors. Correct?**

**A:** OFCY funds programs providing direct services to children and youth ages 0 - 21. OFCY funds can also be used for programs serving adult caregivers with children ages 0 - 5 through the Family Resource Centers and Parent Engagement funding strategy.

**137. Q: Are Title I OUSD Charter school students being served by this fund in any way?**

**A:** Charter schools located in Oakland are eligible service locations.

**138. Q: If a program requires more than one strategy, should we write it as if it is a separate program?**

**A:** Programs should select one strategy; applicants should not submit more than one proposal providing the same program and serving the same population. It is the responsibility of the applicant to identify the strategy that best describes your program design. Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by the agency. Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services. See RFP page 28 and the examples on RFP page 29.

**139. Q: Our agency provides programming after school as well as during the school day at OUSD schools. For Category 4 / Youth Leadership Development, is there any priority or preference for school-based programs that serve youth in the expanded learning / after school space vs during the school day in OUSD schools?**

**A:** There is no preference or priority given to programs specifically based on when they operate the program, either during the school day or after school.

**140. Q: Is there a limit to the number of applications a single agency can apply for (either as single agency or as members of a collaborative)?**

**A:** There is no limit on the number of applications an agency submits. Refer to RFP page 51: “OFCY will make funding award decisions based on this numerical ranking, availability of funding, SIP priorities and equity considerations. OFCY reserves the right to consider number of applications as part of the final award determination.”

**141. Q: How will it work if you have a program that rotates to a different school site each year?**

**A:** The proposal should reflect the site location for Fiscal Year 2026-2027 in the Population and Geography section of the RFP application.



**142. Q: Our organization has multiple School-Based Health Centers and works very closely with youth and families. Is this grant focused primarily on educational goals or are other areas of services that enhance and promote positive outcomes for Oakland youth considered?**

**A:** OFCY funds programs through the strategies identified in the Strategic Investment Plan that help meet the four OFCY foundational goals: support the healthy development of young children; help children and youth succeed in school and graduate high school; prevent and reduce violence, crime and gang involvement among children and youth; and support youth transitions into a productive adulthood.

**143. Q: I believe it was mentioned that youth wages are a point of emphasis for OFCY. For strategies 4-6, is there any preference or priority for grant funds being used for payments/stipends directly to youth, vs. staffing and program expenses? Are youth wages and stipends something that OFCY actively wants to see prioritized in terms of how the grant dollars are spent? Or is OFCY agnostic on this front? Can you please advise if there is any difference in how youth wages and stipends may be prioritized when evaluating program budgets between categories 4, 5, and 6?**

**A:** RFP page 52: "OFCY strongly encourages programs to allocate funds for basic needs, incentives, wages, and direct financial supports for program participants. This could include meals and food, transit stipends, rent support/eviction defense, financial or non-cash incentives (such as gift certificates), or wages (hourly or stipend)." Your program design will define your use of basic needs, incentives, wages, and direct financial supports for program participants. The Budget section of the scoring criteria is outlined on RFP page 32.

**144. Q: If we apply for Strategy 4 but our proposal has elements that lives under strategy 7 or 6, would that be possible? Just trying to understand what happens if there are overlaps!**

**A:** It is the responsibility of the applicant to identify the (TH the one strategy) strategy that best describes your program design.

**145. Q: Related to the summer programming question - we serve middle and high school students, and college students, middle schoolers are the camp students, and high school and college students (many of whom are first gen college students) are paid mentors as part of the program. How should we apply, summer jobs, or summer youth programming? also, does the summer program have to be a full time full day summer program, or can it be a weekend only program?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design.

Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by the agency. Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services. See RFP page 28 and the examples on RFP page 29.

**146. Q: Our live-animal science education programs are designed to serve students across multiple schools. Could you please clarify the best way to apply if we haven't yet identified the specific Oakland school sites?**

**A:** All programs must identify their site location. You can list more than one site location in the Population and Geography section. Upon award, OFCY will require documentation from school site leadership confirming the lead applicant is approved to operate at the school site.

**147. Q: Will training delivered directly to youth to attain certification eligible for funding?**

**A:** The Career Access & Employment funding strategy supports employment programming that connects youth to job training, employment, and internships. In addition, funded programs should provide wraparound support services to reconnect youth by addressing barriers such as housing instability, immediate financial needs, family, system involvement, and mental health and substance dependency.

**148. Q: Can multiple grant applicants provide services to the same schools?**

**A:** Multiple programs can be funded to serve the same site locations.

**149. Q: Does the RFP need to include stipends for participating youth or can we just provide stipends to the instructor providing support to the kids?**

**A:** Refer to RFP pages 44 and 52 which outline the budget expectations and allowable uses of OFCY funds.

**150. Q: Do eligible organizations need to have completed a year of programming at the physical school site or just completed one year of the described programming?**

**A:** There is no specific requirement for one year of experience at the program site location listed in the proposal. Upon award, OFCY will require documentation from school site leadership confirming the lead applicant is approved to operate at the school site. Refer to RFP page 27: “Eligible organizations must have completed at least one year of programming related to services described in the funding strategy for which they are seeking support by the time they apply to OFCY.”

**151. Q: Will OFCY broaden its definition of "high school age youth" so that we may continue to offer focused support to this extremely vulnerable group of young people? Will you stand up for trans youth?**

**A:** OFCY intends to channel funds to programs that support youth facing the most disparate challenges, including Transitional Age Youth disconnected from school and/or work, youth in the Child Welfare system and/or Juvenile Justice system, children eligible for free/reduced lunch, children and youth experiencing homelessness, children and youth with disabilities, newcomer and immigrant children, youth, and their families, and LGBTQ+ children and youth, and youth with past or current experience with Commercial Sexual Exploitation (CSE).

**152. Q: If an applicant applies to provide life coaching in one high school under Strategy #8 and also wanted to apply separately under Strategy #8 to do life coaching at a DIFFERENT high school, is that allowed?**

**A:** Applicants may submit more than one proposal to a strategy for distinct and substantially different programs operated by an agency. Refer to RFP page 28: “Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services.”

**153. Q: The elimination of a separate summer strategy may be positioning organizations to compete against themselves in the Leadership Strategy if they are conducting separate programs different in scope and time of year. How do you recommend organizations in this position approach this application so they don't compromise or risk one program over another?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design.

**154. Q: How do you advise applicants with programs that serve students across grade levels to approach this RFP?**

**A:** It is the responsibility of the applicant to identify the strategy that best describes your program design.

## Section 4: Technical / Cityspan

Contact the Cityspan Help Desk at 1-866-469-6884 or [support@Cityspan.com](mailto:support@Cityspan.com) for all technical issues and questions regarding the online application system. Cityspan Help Desk is available Monday through Friday, 8:00 am to 5:00 pm PST.

**155. Q: Will the application be populated in the portal once you create and log in to your new Cityspan account?**

**A:** The proposal application is viewable in Cityspan once you create an account.

**156. Q: How do we invite other members of our staff to Cityspan?**

**A:** One log-in account should be created for the agency. The agency email, username, and password should be shared with all staff that intend to work on proposals.

**157. Q: Do we need to create a new account for this RFP or can we use our current Cityspan account?**

**A:** The Cityspan RFP system is not linked to the Cityspan OFCY grant management database. All applicants must create an account in the 2026 – 2028 RFP system.

**158. Q: Once we submit the registration page, can we change anything or it is the info locked?**

**A:** To update any section—including the Agency Information page—click the “Unlock” button. Once unlocked, the form is unsubmitted, and you must click “Submit” again on the edited section(s).

A user may unlock any section of the application until the Proposal Signoff is submitted. After that, applicants can no longer unlock pages.

If a proposal has already been submitted and changes are needed, the agency must contact Cityspan. Cityspan can unlock a completed application until the RFP deadline: Friday, December 12, at 11:59 PM.

Contact the Cityspan Help Desk at 1-866-469-6884 or [support@Cityspan.com](mailto:support@Cityspan.com) for all technical issues and questions regarding the online application system. Cityspan Help Desk is available Monday through Friday, 8:00 am to 5:00 pm PST.

**159. Q: Is there a way to access other sections of the proposal without submitting previous sections? If the only option to see future questions is the pdf button next to each section, does the pdf show follow up questions that change based on a previous response?**

**A:** Select the PDF icon on the right side of the screen to view each proposal section within Cityspan.

**160. Q: Are we able to update the details included in the Agency Information section once that section is submitted?**

**A:** To update any section—including the Agency Information page—click the “Unlock” button. Once unlocked, the form is unsubmitted, and you must click “Submit” again on the edited section(s).

A user may unlock any section of the application until the Proposal Signoff is submitted. After that, applicants can no longer unlock pages.

If a proposal has already been submitted and changes are needed, the agency must contact Cityspan. Cityspan can unlock a completed application until the RFP deadline: Friday, December 12, at 11:59 PM.

Contact the Cityspan Help Desk at 1-866-469-6884 or [support@Cityspan.com](mailto:support@Cityspan.com) for all technical issues and questions regarding the online application system. Cityspan Help Desk is available Monday through Friday, 8:00 am to 5:00 pm PST.

**161. Q: The Current Oakland Business Tax Certificate is a required attachment per page 39 of the RFP, however, there is no file upload section in the Agency Information section on Cityspan. Where should this be uploaded alternatively?**

**A:** This has been resolved; there is now an upload section for the City Business Tax Certificate.

**162. Q: The Staffing Experience and Qualifications section does not have an upload document section. Where should proposers upload Resumes and/or Job descriptions, if they choose to?**

**A:** This has been resolved; there is now a section to upload optional documents for resumes and/or job descriptions.

## Section 5: Miscellaneous

### Letters of Agreement and Support Documentation

**163. Q: Can LOA's have electronic or digital signatures?**

**A:** Electronic and Digital signatures are both permissible.

**164. Q: Does the City want LOAs to both be uploaded to the Cityspan portal during submission AND emailed to Martha Pena?**

**A:** A LOA is highly recommended, but not required, for all programs applying to provide services based at a school site. The template provided in Cityspan is available for applicants to download and send to Martha Pena for signature. The signed document can then be uploaded as part of the application to indicate OUSD supports the agency operating the program at the school site(s) identified in the proposal. Upon award, OFCY will require documentation from school site leadership confirming the lead applicant is approved to operate at the school site.

**165. Q: The RFP includes a section to upload MOU/LOA for subcontractors, but will there be a section to upload letters of support (from partners who will provide in-kind support, or who can speak to the efficacy and impact of youth programs)?**

**A:** In-kind support may be documented in the Match portion in the Budget section. **This addendum serves to revise the language on RFP page 54: The match may include in-kind match, such as volunteer hours, with a reasonable justification for value of in-kind goods and services for all applicant types: Single Agency, Collaborative, and Small and Emerging Agency applicants.**

Additional Supporting Documents, which can include documentation on Ongoing Disputes, Claims or Potential Claims with City of Oakland, can be added in the Uploads section of the RFP application.

**166. Q: We are planning to submit Letters of Agreement (LOAs) with our proposals. Are wet signatures required for the LOAs? If not, will DocuSign signatures suffice?**

**A:** DocuSign signatures are allowed; OFCY does not require wet signatures.

**167. Q: To clarify, are the Letters of Agreement meant to come from the schools we'd partner with to bring our services to them?**

**A:** RFP page 45 states that a Letter of Agreement is highly recommended but not required (at the time of proposal submission), for all programs applying to provide services based at a school site. Upon award, OFCY will require documentation from school site leadership confirming the lead applicant is approved to operate at the school site. The template provided is for the program to complete in collaboration with OUSD After-School Programs Coordinator, Martha Peña.

**168. Q: Is it recommended to submit MOU's or LOA's or Letters of support for partnerships that demonstrate coordinated and collaborative service delivery even if it is a single agency application and not at a school site?**

**A:** Refer to RFP page 45: a signed LOA/MOU is only required for a Single Agency applicant with Subcontractors listed in the budget. Additional Supporting Documentation, which can include letters of support from partners, can be added in the Uploads section of the RFP application.

## Pre-Proposal Recording and Question and Answer Addendum

**169. Q: Will the webinar be recorded and shared out?**

**A:** This session was recorded. The recording and slides are available on [ofcy.org/rfp](https://ofcy.org/rfp).

**170. Q: Can you turn on AI companion for a summary of notes?**

**A:** This session was recorded and includes transcription. The recording and slides are available on [ofcy.org/rfp](https://ofcy.org/rfp)

**171. Q: When will answers to questions be published?**

**A:** The Question-and-Answer document addendum will be published in Cityspan. All agencies with a Cityspan log-in will be notified that the addendum has been added. The notification will also be published on the OFCY RFP webpage (<https://www.ofcy.org/rfp/>) and sent out on the OFCY mailing list.

Once published, all applicants are required to access, sign and upload the addendum into their Cityspan application before they can submit their complete proposal.

## Other

**172. Q: The RFP references a Litigation and Pending Dispute Disclosure Policy on page 59 that "requires that any contractor, prime or subcontractor, disclose all ongoing disputes, claims, or potential claims with the City at the time of submitting bids, proposals, or contract amendments. Failure to do so can render a bid non-responsive or lead to contract termination or debarment." Where are proposers supposed to include any litigation and pending dispute information?**

**Additional Supporting Documents**, which can include documentation on Ongoing Disputes, Claims or Potential Claims with City of Oakland, can be added in the Uploads section of the RFP application.

**173. Q: For all direct financial assistance given to youth or families, will there be any specific tracking or reporting requirements? (i.e. we will have proof that they received the assistance, but do we have to have proof of how it was spent? (that can be a huge barrier)**

**A:** More information on reporting requirements will be provided upon award. Refer to RFP page 40: "If awarded OFCY funding, programs will be required to enroll all participants into Cityspan. Participants will be required to provide First Name, Last



Name, Date of Birth, Gender Identity, Race/Ethnicity, and Zip code. Enrolled clients and their legal guardians are required to give consent to being entered and their participation tracked in Cityspan.”

- 174. Q: We are a small organization that has been operating under an umbrella 501(c)3 organization which is acting as a fiscal sponsor. At some point in 2026, we plan on separating from our fiscal sponsor and operate as our own 501(c)3. Can we transfer any received OFCY funds from the fiscal sponsor to the new entity, or must we continue with the fiscal sponsor to receive funds until they are exhausted?**

**A:** Refer to RFP page 27: The fiscal sponsor is the presumed applicant and, if a grant is awarded, the agency that contracts with the City of Oakland. A change in the contracting agency delivering a previously awarded program must be approved by City Council.

This is a cost reimbursement contract. Funds must be expended and services delivered within the grant period defined in the Grant Agreement.

- 175. Q: If we are not awarded at the maximum level or at our requested amount level will you circle back to grantees to offer a lower amount or will you reject the application altogether?**

**A:** Refer to RFP page 51: “OFCY will make funding award decisions based on this numerical ranking, availability of funding, SIP priorities and equity considerations. OFCY reserves the right to determine final award decisions based on how well the program will address systemic gaps and serves those furthest removed from access to power and resources. The contract amount shall be a not to exceed amount, to be established based upon a mutually agreeable scope of work and budget.”

- 176. Q: Is it recommended that our application stay with the agency we've been funded through in the past (Alameda Health System) or is it permissible to apply through a new agency (Alameda Health System Foundation)?**

**A:** All nonprofit and public agencies are eligible to apply. It is the responsibility of the applicant to determine how best to apply.

**177. Q: Understanding reporting requirements would help to ensure accounting is budgeted accordingly. Reporting requirements would be good to know.**

**A:** Reporting requirements will be provided to grantees upon award. Programs will be required to enroll all participants into Cityspan. RFP page 40: “Participants will be required to provide First Name, Last Name, Date of Birth, Gender Identity, Race/Ethnicity, and Zip code. Enrolled clients and their legal guardians are required to give consent to being entered and their participation tracked in Cityspan.”

**178. Q: The RFP states that "an organization designated as Small and Emerging may choose to apply as a Single Agency applicant." Are there any additional benefits or drawbacks to applying as a Single Agency vs a Small and Emerging agency?**

**A:** Refer to RFP page 56 to compare the agency applicant requirements and differences.

**Summary Table by Application Type**

	Single Agency Applicant Program	Collaborative Agency Applicant Program	Small & Emerging Applicant Program
Minimum Grant Request	\$31,250	\$125,000	\$31,250
Maximum Grant Request	\$312,500	\$625,000	\$156,250
Maximum Indirect Rate	15%		20%
Total OFCY Request as % of Agency Budget*	35%		50%
Minimum Match Requirement	25%		25% - May include in-kind

**179. Q: For programs that are currently funded by OFCY in FY 25-26, how much will the evaluation results and program performance be considered if applying for the same program in the next 2026-28 cycle? Or is current data not considered as part of the review/scoring process?**

**A:** Program reporting for current FY 2025 – 2026 OFCY grantees will not be considered as part of the review and scoring process.

**180. Q: Can orgs still sign up to be a pilot site for the new evaluation outcomes process?**

**A:** All current Fiscal Year 2025-2026 OFCY grantees interested in signing up for the Fiscal Year 2025-2026 OFCY Outcomes Reporting Pilot may email your interest to [OFCY@oaklandca.gov](mailto:OFCY@oaklandca.gov).

**181. Q: I own an LLC, may I apply for this grant opportunity to infuse purpose in my LLC?**

**A:** An applicant must be either a non-profit agency or a public agency. For-profit agencies are not eligible for funding. Eligible agencies must have completed at least one year of programming related to services described in the funding strategy for which they are seeking support by the time they apply to OFCY.

**182. Q: Does the nonprofit need to have an Oakland address?**

**A:** The nonprofit does not need to have an Oakland address. Participants served must reside in Oakland.

**183. Q: Will a copy of this meeting be available for reference?**

**A:** This session was recorded. The recording and slides are available on [ofcy.org/rfp](https://ofcy.org/rfp).

**184. Q: How long do you expect an application might take?**

**A:** The length of the application process depends on many factors, including the number of proposals an agency submits, applicant type, and program design. RFP pages 36 - 46 detail the application process.

**185. Q: Can you show the map again or is it in the RFP?**

**A:** The link to the [City of Oakland Department of Transportation Geographic Equity Toolbox](#) is here for your reference.

**186. Q: We offer a summer program to Oakland Youth in grades 2 - 10 our site is a community-based organization, not located on a school site. with that being said, we do not need an OUSD letter, is this correct?**

**A:** An OUSD Letter of Agreement is only required for programs that intend to operate at an OUSD school site.

**187. Q: What if you run programming across multiple sites (ex. 5)? To add: would you need a letter of support for all sites?**

**A:** For the Elementary and Middle School Expanded Learning funding strategies, upon award OFCY will require documentation from school site leadership at every site location listed confirming the lead applicant is approved to operate at that school site. The template provided is for the program to complete in collaboration with OUSD After-School Programs Coordinator, Martha Peña, for each school site.

**188. Q: Can an agency be listed as a subcontractor -and- submit a proposal under the same strategy if the two proposals are for different program models?**

**A:** An applicant may be a subcontractor for one proposal and the agency applicant for another proposal if the proposals are for distinct and substantially different programs operated by the agency. Distinct and substantially different programming is defined as having a different program design, staffing, program location, or target population receiving services.

**189. Q: We are a small organization with Oakland project budget of less than \$200,000. So that we can have an idea of whether we have a decent chance at this funding to not waste time on a grant, where can we see past small/emerging org grant recipients? What is the smallest grant awarded for the 2022-2024 funding cycle? In what way has that changed for the 2026-28 funding cycle?**

**A:** The minimum award amount for this Fiscal Year 2026 - 2028 RFP is \$31,250. The smallest grant awarded in Fiscal Year 2025- 2026 is \$40,000. The full list of currently funded agencies and amounts is available on the [OFCY FY 2025 – 2026 funded programs webpage](#).

**190. Q: Will proposals be considered even if maximum request is not awarded/available? For example, if an organization requests 312K, but there is not funding available at that level, will the organization be offered a lower amount such as 100K? Or will the proposal be rejected without flexibility?**

**A:** Completion of the proposal evaluation process will result in the applicant being numerically ranked. Any proposal that receives at least 70 points (70%) will be considered for funding. OFCY will make funding award decisions based on this numerical ranking, availability of funding, and other considerations. The contract

amount shall be a not to exceed amount, to be established based upon a mutually agreeable scope of work and budget.

**191. Q: will we receive the Q&A addendum via e-mail?**

**A:** Once published, a notice will be sent out to all Cityspan agency users.

All applicants are required to access, sign and upload the addendum into their Cityspan application before they can submit their complete proposal. An agency is not able to submit a Proposal unless this step is completed.

**192. Q: Are proposals reviewed and scored by OFCY staff or by external reviewers? Will any external reviewers names and qualifications be shared? Do multiple reviewers score each proposal? Will final scores be published?**

**A:** Proposals will be reviewed and scored by OFCY staff and external reviewers. Each proposal will be reviewed and scored by three reviewers. Documents can be made available upon public records request.

**193. Q: What level of detail is required when proposing outcomes? Can we receive some guidance on describing outcome measurements?**

**A:** Refer to RFP page 31, which details the narrative responses requested for the Outcomes section.

**194. Q: With regards to the review process, can grant review panel members be provided context about different program models and given considerable flexibility with regard to scoring in the area of alignment to the stated grade levels of their respective funding strategy? For example, will a community based after school program for elementary school and middle school students score less than a similar program targeting specifically middle school students?**

**A:** Refer to RFP pages 49 to 50 for the evaluation criteria.

**195. Q: Could you please let me know approximately how long the full application is? I'm trying to determine whether we have the resources to complete it within the next month.**

**A:** The length of the application process depends on many factors, including the number of proposals an agency submits, applicant type, and program design. RFP pages 36 - 46 detail the application process.

**196. Q: What are the reporting requirements? Is there available guidance in order to assess the commitment of time for tasks associated with that?**

**A:** Reporting requirements will be provided to grantees upon award. Programs will be required to enroll all participants into Cityspan. RFP page 40: “Participants will be required to provide First Name, Last Name, Date of Birth, Gender Identity, Race/Ethnicity, and Zip code. Enrolled clients and their legal guardians are required to give consent to being entered and their participation tracked in Cityspan.”