

City of Oakland  
Human Services Department  
**Oakland Fund for Children and Youth**  
**Special Meeting of the Planning and Oversight  
Committee**

June 1<sup>st</sup>, 2022 | 6:00pm-9:00pm

**Zoom Teleconference**

<https://us06web.zoom.us/j/87066703937>

**Pursuant to California Government Code section 54953(e), the Planning and Oversight Committee Members, as well as City staff, will participate via phone/video conference, and no physical teleconference locations are required.**

**TO OBSERVE:**

- 1) To view the meeting by Zoom video conference, please click on this link: <https://us06web.zoom.us/j/87066703937> at the noticed meeting time.
- 2) To listen to the meeting by phone, please call the numbers below at the noticed meeting time:  
Or One tap mobile: US: +13462487799,,87066703937# or +17207072699,,87066703937#  
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US: +1 346 248 7799 or +1 720 707 2699 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592  
Webinar ID: 870 6670 3937

**TO COMMENT:**

- 1) To comment by Zoom video conference, you will be prompted to use the “**Raise Your Hand**” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.
- 2) To comment by phone, you will be prompted to “**Raise Your Hand**” by pressing “\* 9” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time, you will then be re-muted.

**ADDITIONAL INSTRUCTIONS:**

- 1) Instructions on **how to join a meeting** by video conference is available at: [https://support.zoom.us/hc/en-us/articles/201362193 - Joining-a-Meeting#](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting#)
- 2) Instructions on **how to join a meeting** by phone are available at: [https://support.zoom.us/hc/en-us/articles/201362663 Joining-a-meeting-by-phone](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone).
- 3) Instructions on **how to “Raise Your Hand”** is available at: [https://support.zoom.us/hc/en-us/articles/205566129 - Raise-Hand-In-Webinar](https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar)

# AGENDA

1. Call to Order
  - Roll Call, Introductions, & Announcements
  - Review of Agenda
  
2. Adoption of OFCY Continuing Resolution 1 to Continue Conducting POC Meetings by Teleconference due to COVID-19 Public Health Emergency *Action*
  
3. Open Forum
  
4. Approval of Prior Meeting Minutes from May 9<sup>th</sup>, 2022 *Action*
  
5. POC Ad-Hoc Appeals Subcommittee Determination of Funding Appeals Received in Response to RFP 2022-2025 Funding Recommendations *Action*
  
6. Receive the Funding Recommendations from the POC Ad-Hoc Review Subcommittee and Approve Recommendations for 14 Additional Program Grants for FY 2022-2023 *Action*
  
7. Administrative Matters
  - General Announcements
  - Upcoming Meetings
  
8. Adjournment



**TO:** Oakland Fund for Children and Youth (OFCY) Planning and Oversight Committee  
**FROM:** OFCY Staff,  
**DATE:** June 1, 2022  
**SUBJECT:** OFCY Continuing Resolution 1 – Meeting by Teleconferencing

**RECOMMENDATION**

Staff recommends that the Oakland Fund for Children and Youth (OFCY) Planning and Oversight Committee (POC) continue to adopt OFCY Continuing Resolution 1 during each POC meeting until it is safe to return to in-person meetings. Staff advises that conducting in-person meetings of the POC and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing in accordance with California Government Code Section 54953(e), a provision of AB-361, is in the best interest of public health.

**BACKGROUND**

Assembly Bill 361 amended provisions of the Brown Act that allows local jurisdictions to meet by teleconference provided the legislative body adopts specific findings in compliance with the new law. The City Attorney's Office has drafted a Resolution for the City Council, and all Oakland Boards and Commissions are instructed to adopt this same Resolution so they may continue meeting via teleconference.

The City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050, which currently remains in full effect.

Currently, the City's public-meeting facilities are indoor facilities that are not designed to ensure circulation of fresh/outdoor air, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart. Holding in-person meetings encourages community members to come to City facilities and would potentially put the public at high risk of getting very sick from COVID-19. Based on these determinations and consistent with federal, state and local health guidance, conducting in-person meetings would pose imminent risks to the health of attendees.

Staff advises that conducting in-person meetings of the POC and its committees would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing in accordance with California Government Code Section 54953(e), a provision of AB-361, is in the best interest of public health.

The POC first adopted OFCY Continuing Resolution 1 to continue meeting by teleconference on October 13, 2021. To continue meeting by teleconference the POC must adopt Resolution 1 each time that the full committee meets, and OFCY staff recommends that the Members do so. In-person meetings will resume when the state of emergency related to COVID-19 has lifted, or when the POC finds that in-person meetings no longer pose imminent risk to the health of attendees.

# OAKLAND CHILDREN'S FUND PLANNING AND OVERSIGHT COMMITTEE

## RESOLUTION NO. 1

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**ADOPT A RESOLUTION DETERMINING THAT CONDUCTING IN-PERSON MEETINGS OF THE OAKLAND CHILDREN'S FUND PLANNING AND OVERSIGHT COMMITTEE AND ITS COMMITTEES WOULD PRESENT IMMINENT RISKS TO ATTENDEES' HEALTH, AND ELECTING TO CONTINUE CONDUCTING MEETINGS USING TELECONFERENCING IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 54953(e), A PROVISION OF AB-361.**

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom declared a state of emergency related to COVID-19, pursuant to Government Code Section 8625, and such declaration has not been lifted or rescinded. *See* <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.4.20-Coronavirus-SOE-Proclamation.pdf>

**WHEREAS**, on March 9, 2020, the City Administrator in their capacity as the Director of the Emergency Operations Center (EOC), issued a proclamation of local emergency due to the spread of COVID-19 in Oakland, and on March 12, 2020, the City Council passed Resolution No. 88075 C.M.S. ratifying the proclamation of local emergency pursuant to Oakland Municipal Code (O.M.C.) section 8.50.050(C); and

**WHEREAS**, City Council Resolution No. 88075 remains in full force and effect to date; and

**WHEREAS**, the Centers for Disease Control (CDC) recommends physical distancing of at least six (6) feet whenever possible, avoiding crowds, and avoiding spaces that do not offer fresh air from the outdoors, particularly for people who are not fully vaccinated or who are at higher risk of getting very sick from COVID-19. *See* <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

**WHEREAS**, the CDC recommends that people who live with unvaccinated people avoid activities that make physical distancing hard. *See* <https://www.cdc.gov/coronavirus/2019-ncov/your-health/about-covid-19/caring-for-children/families.html>;

**WHEREAS**, the CDC recommends that older adults limit in-person interactions as much as possible, particularly when indoors. *See* <https://www.cdc.gov/aging/covid19/covid19-older-adults.html>;

**WHEREAS**, the CDC, the California Department of Public Health, and the Alameda County Public Health Department all recommend that people experiencing COVID-19 symptoms stay home. *See* <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>;

**WHEREAS**, persons without symptoms may be able to spread the COVID-19 virus. *See* <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>;

**WHEREAS**, fully vaccinated persons who become infected with the COVID-19 Delta variant can spread the virus to others. *See* <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html>;

**WHEREAS**, the City's public-meeting facilities are indoor facilities that were not designed to ensure circulation of fresh / outdoor air, particularly during periods of cold and/or rainy weather, and were not designed to ensure that attendees can remain six (6) feet apart; now therefore be it:

**WHEREAS**, holding in-person meetings would encourage community members to come to City facilities to participate in local government, and some of them would be at high risk of getting very sick from COVID-19 and/or would live with someone who is at high risk; and

**WHEREAS**, in-person meetings would tempt community members who are experiencing COVID-19 symptoms to leave their homes in order to come to City facilities and participate in local government; and

**WHEREAS**, attendees would use ride-share services and/or public transit to travel to in-person meetings, thereby putting them in close and prolonged contact with additional people outside of their households; and

**WHEREAS**, on October 13, 2021, October 27, 2021, January 19, 2022, and March 2, 2022 the Oakland Children's Fund Planning and Oversight Committee adopted a resolution determining that conducting in-person meetings would present imminent risks to attendees' health, and electing to continue conducting meetings using teleconferencing in accordance with California Government Code Section 54953(e), a provision of AB-361; now therefore be it:

**RESOLVED:** that the Oakland Children's Fund Planning and Oversight Committee finds and determines that the foregoing recitals are true and correct and hereby adopts and incorporates them into this Resolution; and be it

**FURTHER RESOLVED:** that, based on these determinations and consistent with federal, state and local health guidance, the Oakland Children's Fund Planning and Oversight Committee determines that conducting in-person meetings would pose imminent risks to the health of attendees; and be it

**FURTHER RESOLVED:** that the Oakland Children's Fund Planning and Oversight Committee firmly believes that the community's health and safety seriously and the community's

right to participate in local government, are both critically important, and is committed to balancing the two by continuing to use teleconferencing to conduct public meetings, in accordance with California Government Code Section 54953(e), a provision of AB-361; and be it

**FURTHER RESOLVED:** that the Oakland Children’s Fund Planning and Oversight Committee will renew these (or similar) findings at least every thirty (30) days in accordance with California Government Code section 54953(e) until the state of emergency related to COVID-19 has been lifted, or the Oakland Children’s Fund Planning and Oversight Committee finds that in-person meetings no longer pose imminent risks to the health of attendees, whichever occurs first.



## MINUTES TO BE APPROVED

Oakland Fund for Children and Youth (OFCY)  
*Planning and Oversight Committee (POC) Meeting*

May 9, 2022 – 6:00pm-9:00pm  
Zoom Teleconference

Committee Members present: Bill Riley, Peter Lê, Anakarita Allen, Pecolia Manigo, Tasion Kwamilele, Dwayne Davis, Jorge Velasco, Meg Evans

Committee Members absent: Shamail Waqia, Avi Rose, Hassan Ahmed

Staff Members present: Mike Wetzel, Children and Youth Services Division Manager; Scott Kim, Program Analyst, Kaitlin Forgash, Administrative Assistant

### **1. Call to Order**

The meeting was called to order at 6:05 p.m. by Co-Chair Tasion Kwamilele.

### **2. Adoption of OFCY Continuing Resolution 1 to Continue Conducting POC Meetings by Teleconference due to COVID-19 Public Health Emergency**

Co-Chair Kwamilele called for a motion to adopt Continuing Resolution 1 as submitted. Jorge Velasco so motioned and Pecolia Manigo seconded. A roll call of the vote followed and the motion passed unanimously.

### **3. Open Forum**

There were 30 speakers for Open Forum.

### **4. Approval of Prior Meeting Minutes from March 2<sup>nd</sup>, 2022**

Co-Chair Kwamilele called for a motion to accept the prior minutes from March 2<sup>nd</sup>, 2022 as submitted. Bill Riley so motioned and Dwayne Davis seconded. Pecolia Manigo noted that her name appeared both as present and absent, and clarified that she was not present at the March 2<sup>nd</sup> POC meeting. A roll call of the vote followed and the motion passed with the note that Pecolia Manigo was not present at the March 2<sup>nd</sup> POC meeting, with one abstention from Meg Evans.

### **5. Projection of Funds Available for Grants for FY 2022-2023**

Mike Wetzel presented on funds available for grant awards in fiscal year 2022-2023. OFCY receives three percent of the City of Oakland's General Purpose Fund (GPF). 90 percent of the funds go to support direct services for children and youth through grants to non-profit and government agencies, while 10 percent is available for staffing and administration of the program. Based on the projected \$19,899,632 in GPF revenue for OFCY, 90% that can be made available for grant funding totals \$17,909,669 for FY 2022-2023. Staff recommended that the POC approve grant awards for FY2022-2023 in an amount not to exceed \$17,909,669. Staff recommended that additional grants be awarded to programs at the next POC meeting scheduled for June 1, 2022 for programs identified by the POC ad-hoc review subcommittee and provided on the Priority List of programs to be funded, once the revised Budget Office projection



## **MINUTES TO BE APPROVED**

Oakland Fund for Children and Youth (OFCY)  
*Planning and Oversight Committee (POC) Meeting*

May 9, 2022 – 6:00pm-9:00pm

Zoom Teleconference

for FY2022-2023 is provided in mid-May and confirmation of other funds available from earned interest and prior year's carryforward is confirmed by the Budget Office and HSD Fiscal Unit.

### **6. Receive the Funding Recommendations from the POC Ad-Hoc Review Subcommittee and Approve Recommendations for Programs for FY 2022-2023**

Mike Wetzel, Children and Youth Services Division Manager, presented grant award recommendations from the POC ad-hoc Review subcommittee. 135 grant awards to 70 different agencies were recommended for support, for annual grant awards totaling \$17,817,382. Staff provided an overview of the selection process leading to the grant award recommendation. Staff also provided information on the programs recommended within each of the funding strategies, along with projected demographics, location of services, and home residence of expected children and youth to be served by programs in FY2022-2023.

Co-Chair Kwamilele called for a motion to approve the recommended grant awards. Anakarita Allen so motioned and Meg Evans seconded. The motion was approved with seven POC members voting for the motion and one member, Bill Riley voting no on the motion.

### **7. Administrative Matters**

The next POC meeting will be held on Monday, June 1<sup>st</sup> at 6 pm. Due to the Memorial Day holiday on May 30, the meeting will be posted as a Special Meeting for the agenda and materials to be posted on Friday May 27, 2022. An Ad hoc Appeals Subcommittee was formed with Meg Evans, Peter Le, and Pecolia Manigo and scheduled to meet May 19. The Ad hoc Review Subcommittee will meet May 25 or May 26 to consider additional grant awards based on revised projected revenue available for OFCY grant awards, as provided by the Budget Office in mid May.

### **8. Adjournment**

The meeting was adjourned at 8:44 p.m.





City of Oakland, Human Services Department  
Oakland Fund for Children and Youth



**To:** Planning and Oversight Committee, OFCY  
**From:** Mike Wetzel, HSD Acting Division Manager  
Scott Kim, Program Analyst  
**Date:** June 1, 2022  
**Re:** Appeals

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The FY2022-2025 RFP included the following information on the Appeals Process:

*Any applicant that is not recommended for funding under this Request for Proposals (RFP) may challenge the funding recommendations by filing an appeal with the Human Services Department within seven (7) days after the date of the City's written notice of its funding decision. The appeal must be based on one or more of the following three grounds:*

- 1. Unfair Process – appellant or appellant's proposal was subjected to unequal treatment in the application process (e.g. appellant was provided less time than other applicants to submit an application)*
- 2. Material Mistake of Fact – a material misunderstanding or mistake of fact in the evaluation of appellant's application (e.g. the appellant's proposal was evaluated under the wrong funding strategy), or*
- 3. Conflict of Interest – the decision-making ability of one or more of the persons responsible for making funding recommendations for this RFP is compromised by a conflicting personal interest (e.g. a person responsible for making funding recommendations under the RFP has a personal financial stake in the funding award).*

*An appeal based on any ground other than one or more of the above-enumerated grounds will not be considered under any circumstances. Disagreement with the funding recommendations is not grounds for appeal.*

*Appeals must be submitted in writing and must include the following: 1) the ground(s) for appeal; 2) a statement of facts in support of each ground for appeal; and 3) any evidence in support of each ground for appeal. All appeals must be submitted within seven (7) days after the date of the City's written notice of its funding decision; untimely appeals will not be considered.*

Funding notification emails were sent on May 10<sup>th</sup> to inform applicants of the funding recommendations that the POC approved at the May 9<sup>th</sup> POC meeting. Applicants who were not recommended for funding were informed of the appeals process with a link to the RFP webpage to find further information. OFCY received four appeals by the due date of 12pm, May 18<sup>th</sup>:

## **POC Meeting June 1, 2022: Appeals**

- EDMO (Edventure More) - Summer Academic & Enrichment Integrated Model
- Lao Family Community Development - Oakland Youth Industries Exploration (YIE) Program
- Mission Bit - Bridging the Gap: Mission Bit's Project-Based Computer Science Program
- Oakland Promise – Brilliant Baby

The Ad Hoc Appeals Subcommittee consisting of Peter Le and Meg Evans along with POC co-chair Tasion Kwamilele met on May 19<sup>th</sup> to review the appeals. Upon deliberation of each appeal, the Ad Hoc Subcommittee concluded that none of the appeals substantiated their claims of unfair process and/or material mistake of fact.

### **Staff Recommendation**

Staff recommends that the POC receive and approve the conclusion of the Ad-hoc Appeals Subcommittee to deny all four submitted appeals.



CITY OF OAKLAND

# AGENDA REPORT

**TO:** Edward D. Reiskin  
City Administrator

**FROM:** Estelle Clemons  
Interim Director, Human  
Services

**SUBJECT:** OFCY FY 2022-2023 Grant Awards

**DATE:** May 25, 2022

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City Administrator Approval

Date:

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## **RECOMMENDATION**

**Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Negotiate And Execute Grant Agreements Between The City Of Oakland And Various Non-Profit And Public Agencies To Provide Direct Services For Children And Youth In An Amount Not To Exceed Nineteen Million Forty-Two Thousand Three Hundred Eighty-Two Dollars (\$19,042,382) For Fiscal Year 2022-2023, With An Option To Approve One-Year Grant Renewals In Fiscal Years 2023-2024 And 2024-2025 Pending Council Approval**

## **REASON FOR SUPPLEMENTAL REPORT**

The Oakland Fund for Children and Youth (OFCY) Planning and Oversight Committee (POC) approved 135 grant awards totaling \$17,817,382 for Fiscal Year (FY) 2022-2023 on May 9 2022. Funding recommendations were made based on the projected grant funds available to OFCY provided by the Budget Bureau.

Revised estimates of the City's projected General Purpose Fund (GPF) for FY 2022-2023 were presented to OFCY in mid May 2022. OFCY receives three percent of the City's GPF, with 90% of the dollars supporting grant awards for direct services for children and youth. The revised City estimates of funding available provide substantially more funding for grant awards.

In light of the increased funding, OFCY's POC reconvened the Review subcommittee on May 25, 2022 to recommend additional grant awards. The subcommittee recommended 14 additional grant awards, totaling \$1,225,000. This recommendation will go before the full body of the POC for adoption at the June 1, 2022 public meeting.

The 14 new awards will support early childhood programming for parents and children in residential treatment in West Oakland and Oakland Parks, Recreation and Youth Development's Community Adventure Pre-K Playgroup in Council District's 5, 6, and 7; two

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programs in the High School and Post-Secondary Student Success strategy operating at McClymonds High School and Oakland High School; seven programs in the Youth Leadership and Development strategy providing services for Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) youth, music education, environmental stewardship, literacy and writing, sports and recreation, afterschool and summer programming at Lions Creek Crossing, and programming for African American youth; summer programming for kinship, guardianship and foster care children and youth; and workforce development programming for youth in school and for disconnected youth.

The 14 additional programs recommended for funding focus on addressing racial equity. Six of the 14 programs are led by Black/ African American Executive Directors (43 percent), three by Asian Executive Directors (21 percent), and two by Hispanic or Latino/a/x Executive Directors (14 percent). The programs base services in East Oakland, West Oakland, and Central Oakland, and project to serve African American children and youth (43.6 percent), Hispanic or Latino/a/x children and youth (35.2 percent), and Asian/ Pacific Islander children and youth (9.8 percent).

Thirteen of the programs recommended for funding were identified from the Priority List of programs developed by the POC in anticipation of additional funds becoming available. One program, the Oakland Lacrosse Club, was selected in addition to provide sports and recreation to a diverse group of youth at multiple locations in Council Districts 5, 6 and 7.

The list of new program grants by funding strategy is provided in **Table 1**.

<b>Table 1: Additional Grant Awards for FY 2022-2023</b>		
<b>Agency Name</b>	<b>Program Name</b>	<b>FY 2022-2023 OFCY Award</b>
<b>Social-Emotional Well-Being in Early Childhood</b>		
LifeLong Medical Care	Project Pride	\$75,000
Oakland Parks, Recreation & Youth Development	Community Adventure Pre-K Playgroup ( C.A.P.P)	\$100,000
<b>High School and Post-Secondary Student Success</b>		
East Bay Asian Youth Center	SHOP 55	\$120,000
Student Program for Academic & Athletic Transitioning (SPAAT)	College & Career Performance Program	\$100,000
<b>Youth Leadership &amp; Development</b>		
Frontline Catalysts	Climate Justice Leadership Development	\$75,000
Health Initiatives For Youth (HIFY)	Leadership In Diversity (LID)	\$75,000
Kingmakers of Oakland	Kingmakers of Oakland Media Academy	\$125,000
Chapter 510 Ink	Writing at the Center	\$75,000
Oakland Lacrosse Club	Oakland Lacrosse: Leadership Development, Academic Counseling, Wellness Education(East Oakland Expansion)	\$50,000

<b>Table 1: Additional Grant Awards for FY 2022-2023</b>		
<b>Agency Name</b>	<b>Program Name</b>	<b>FY 2022-2023 OFCY Award</b>
East Bay Asian Local Development Corporation	Lion's Pride	\$100,000
Music Is eXtraordinary, Inc.	Explorations in Music	\$75,000
<b>Summer Academic &amp; Enrichment</b>		
Family Support Services	Kinship Summer Youth Program	\$75,000
<b>Career Access and Employment for Youth in School</b>		
The Crucible	Fuego Entrepreneurship & CNC Design Career Academy	\$60,000
<b>Career Access and Employment for Opportunity Youth</b>		
Lao Family Community Development, Inc. (LFCD)	Oakland Youth Industries Exploration (YIE) Program	\$120,000
	<b>Total</b>	<b>\$1,225,000</b>

With the addition of these 14 grant awards, OFCY funding for FY 2022-2023 will support 149 distinct programs, with total annual funding of \$19,042,382.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council adopt a resolution authorizing the City Administrator to negotiate and execute grant agreements between the City of Oakland and various non-profit and public agencies to provide direct services for children and youth in an amount not to exceed nineteen million forty-two thousand three hundred eighty-two dollars (\$19,042,382) for fiscal year 2022-2023, with an option to approve one-year grant renewals in fiscal years 2023-2024 and 2024-2025 pending council approval.

For questions regarding this report, please contact Estelle Clemons, Interim Human Services Director at (510) 238-3597.

Respectfully submitted,

\_\_\_\_\_  
 Estelle Clemons  
 Interim Director, Human Services Department