



Oakland Fund for Children and Youth Meeting of the Planning and Oversight Committee (POC)

November 1st, 2017 • 6:00pm-9:00pm
Oakland City Hall, Hearing Room #4
1 Frank H. Ogawa Plaza, 2nd floor, Oakland, CA 94612

AGENDA

1. Call to Order
 - *Introductions & Announcements*
 - *Agenda Review/ Modifications*
2. Open Forum
3. Election of POC Co-Chairs for FY2017-2018 *action*
4. Adoption of Prior Meeting Minutes *action*
5. City of Oakland Department of Race and Equity *informational*
 - *Presentation by Director Darlene Flynn on the Focus of the Department*
6. Oakland Promise – Oakland Children’s Initiative *informational*
 - *Presentation by David Silver, Office of the Mayor*
7. Administrative Matters
 - *General Announcements*
 - *Upcoming Meetings/ Scheduling*
8. Adjournment

Public Comment: The POC welcomes you to its meetings and your interest is appreciated.

- If you wish to speak before the POC, please fill out a speaker card and hand it to the staff of the POC.
- If you wish to speak on a matter not on the agenda, please sign up for Open Forum and wait for your name to be called.
- If you wish to speak on a matter on the agenda, please approach the Committee when called, give your name, and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the POC’s jurisdiction may be addressed. Time limitations shall be at the discretion of the Chair.

In compliance with Oakland’s policy for people with chemical allergies, please refrain from wearing strongly scented products to meetings. In compliance with the American Disabilities Act, if you need assistance to participate in the meetings for the Oakland Fund for Children and Youth Planning & Oversight Committee, please contact the Oakland Fund for Children and Youth at 510-238-6379. Notification 48 hours prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. If you have questions regarding this agenda or related materials, please contact our office at the number above.

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting

Oakland City Hall, 2nd fl, Hearing Room 4
1 Frank Ogawa Plaza, Oakland, CA 94612
Wednesday, May 17, 2017
6:30 p.m. – 9:00 p.m.

Committee Members present: Gerald Williams, Francois Barrilleaux, Kathy Teng Dwyer, Steven Wirt, Astrid Regalado, Ajani Torres-Cedillo, Max Chacana, Julie Waters, Noni Session; Zaira Hernandez

Committee Members absent: Jared Utley, Anakarita Allen, Kisha Jackson

Staff Members present: Sandra Taylor, Mike Wetzel, Scott Kim

1. Call to Order

The meeting was called to order at 6:25pm.

- *Introductions & Announcements*
There were no announcements.
- *Agenda Review/Modifications*
There were no agenda modifications.

2. Open Forum

There were five public speakers for comment.

3. Adoption of Prior Meeting Minutes from April 26, 2017

Astrid Regalado made a motion, seconded by Ajani Torres Cedillo, to approve the meeting minutes from the April 26, 2017 POC meeting. The POC unanimously approved the minutes of the meeting.

4. Recognition of POC Youth Members

OFCY staff congratulated the POC youth members, handed each of them certificates thanking them for their service on the Committee and wished those not returning best of luck in college.

5. Adoption of Program Grant for \$72,000 to Ujimaa to Serve as the Lead Agency Provider of School Based After School Programming at Carl B. Munck Elementary in FY2017-2018

OFCY staff discussed the \$72,000 program grant that, if adopted, would enable Ujimaa to serve as the lead agency provider at Carl Munck and fill the void left by Learning for Life, the former lead agency provider. Blu Pride, the Executive Director at Ujimaa and Julia Ma, the After School Program Coordinator for Oakland Unified School District (OUSD) both spoke about the benefits of the grant to the short-term and long-term objectives at Ujimaa. Kathy Dwyer made a motion, seconded by Noni Session, to approve the adoption

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting

Oakland City Hall, 2nd fl, Hearing Room 4
1 Frank Ogawa Plaza, Oakland, CA 94612

Wednesday, May 17, 2017

6:30 p.m. – 9:00 p.m.

of the \$72,000 grant. The POC unanimously approved the grant to Ujimaa.

6. Administrative Matters

- *General Announcements*

There were no general announcements.

- *Upcoming Meetings/ Scheduling*

The next general POC meeting is scheduled for Wednesday, June 21 at 6:00pm – 9:00pm, 1 Frank Ogawa Plaza, Oakland City Hall, Hearing Room 4.

7. Adjournment

The meeting was adjourned at 7:09 pm.

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting

Oakland City Hall, 2nd fl, Hearing Room 4
1 Frank Ogawa Plaza, Oakland, CA 94612
Wednesday, September 20, 2017
6:00 p.m. – 9:00 p.m.

Committee Members present: Francois Barrilleaux, Julie Tinker Ward, Julie Waters, Betty Booker; Eugene Lee

Committee Members absent: Max Chacana, Anakarita Allen, Kisha Jackson, Astrid Regalado, Gerald Williams

Staff Members present: Sandra Taylor, Mike Wetzel, Scott Kim, Sachelle Heavens

1. Call to Order

The meeting was called to order at 6:25pm.

- *Introductions & Announcements*

There were no announcements.

- *Agenda Review/Modifications*

There were two modifications to the agenda. Item 5, the election of POC Co-Chairs and item 6, adoption of prior meeting minutes, were both deferred to the next meeting due to lack of quorum.

2. Open Forum

There were two public speakers for comment.

3. OFCY Director's Update

Sandy Taylor spoke about the projected budget for the 2017-2018 grant year and described the City's fiscal process that allocates OFCY funds for grantee payments. City-wide initiatives around bettering the Oakland community and addressing issues that affect children and youth were discussed. The strategic planning process for OFCY is informed by the ideology and public impact of these initiatives. To this end, two new strategic planning consultants for 2017-2018, Social Policy Research Associates (SPR) and Communities in Action, were contracted for assistance on solidifying the 2019-2022 Strategic Plan. The POC was described as a pivotal resource for the OFCY program especially in regards to legislation for funding allocation for grantees and the direction of the strategic planning process. In the future, an ad-hoc sub-committee of POC members will be formed specifically to guide the process.

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting

Oakland City Hall, 2nd fl, Hearing Room 4
1 Frank Ogawa Plaza, Oakland, CA 94612

Wednesday, September 20, 2017

6:00 p.m. – 9:00 p.m.

4. OFCY/POC Orientation Training

New POC members were welcomed as were returning members. POC manuals were distributed to all members. OFCY staff discussed an overview of the history of the POC, its funding strategies, informational databases and infrastructure, as well as the rules, procedures and legislation that govern the Committee.

5. Election of POC Co-Chairs for FY2017-2018

This item was deferred to the next meeting due to lack of quorum.

6. Adoption of Prior Meeting Minutes from May 17, 2017

This item was deferred to the next meeting due to lack of quorum.

7. OFCY 2017-2018 Grants Management Update

OFCY staff discussed the current status of the fiscal year's 148 grants totaling \$14.8M and the forecast for the upcoming quarter. OFCY grant managers were introduced and their contracting work was discussed. Measures for establishing grantee program performance were described. Ninety-five percent of FY2017-2018 grantees have established contracts for the year, and trainings and the next grantee convenings is taking place in October 2017.

8. Administrative Matters

- *General Announcements*

There were no general announcements.

- *Upcoming Meetings/Scheduling*

The next POC meeting was tentatively scheduled for October 4.

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting

Oakland City Hall, 2nd fl, Hearing Room 4
1 Frank Ogawa Plaza, Oakland, CA 94612

Wednesday, October 4, 2017

6:00 p.m. – 9:00 p.m.

Committee Members present: Francois Barrilleaux, Julie Tinker Ward, Julie Waters, Betty Booker; Eugene Lee, Astrid Regalado, Anakarita Allen, Max Chacana

Committee Members absent: Kisha Jackson, Gerald Williams

Staff Members present: Sandra Taylor, Mike Wetzel, Scott Kim, Sachelle Heavens

1. Call to Order

The meeting was called to order at 6:20pm.

- *Introductions & Announcements*

There were no announcements.

- *Agenda Review/Modifications*

There were two modifications to the agenda. Item 4, the election of POC Co-Chairs and item 5, the adoption of prior meeting minutes, were both deferred to the next meeting due to lack of quorum.

2. Open Forum

There were no public speakers for comment.

3. Boards and Commissions Ethics Training

Jelani Killings, Ethics Analyst of the Public Ethics Commission, and Pelayo Llamas, Oakland Deputy City Attorney, presented to the POC a video overview of the Oakland Government Ethics Act and afterward, led a short discussion and distributed information about ethical guidelines, rules and legislation.

4. Election of POC Co-Chairs for FY2017-2018

This item was deferred to the next meeting due to lack of quorum.

5. Adoption of Prior Meeting Minutes from May 17, 2017 and September 20, 2017

This item was deferred to the next meeting due to lack of quorum.

6. OFCY 2016-2017 Program Performance Summary by Funding Strategy

Staff discussed how program performance was measured among the fiscal year's 148 grantees. A PowerPoint presentation provided a graphical depiction of the demographics of program attendees across the seven funding strategies, the statistics of

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting

Oakland City Hall, 2nd fl, Hearing Room 4
1 Frank Ogawa Plaza, Oakland, CA 94612

Wednesday, October 4, 2017

6:00 p.m. – 9:00 p.m.

how well programs within the same funding strategy performed, the challenges of establishing program evaluation standards and the feedback received by some programs on performance ratings.

7. OFCY 2019-2022 Strategic Investment Planning Overview and Formation of the Ad-Hoc Strategic Planning Subcommittee for FY2017-2018

Staff discussed the intent to develop a strategic plan for the next funding cycle of 2019-2022, and program evaluation for the current FY2017-2018 year. POC members were asked to volunteer to serve on two subcommittees that could help accomplish each of these goals. Julie Tinker Ward, Max Chacana, Francois Barrilleaux and Betty Booker volunteered to serve on the Ad-Hoc Strategic Planning Subcommittee. Anakarita Allen and Eugene Lee volunteered to serve on the Evaluation Subcommittee.

8. Administrative Matters

- *General Announcements*

There were no general announcements.

- *Upcoming Meetings/Scheduling*

The next general POC meeting was tentatively scheduled for December 6. A poll to determine availability of POC members to attend a weekend retreat in early to mid-November was suggested.

9. Adjournment

The meeting was adjourned at 7:47pm.