



# Oakland Fund for Children and Youth Meeting of the Planning and Oversight Committee (POC)

September 21<sup>st</sup>, 2016 – 6:00 p.m. – 9:00 p.m.

Oakland City Hall, Hearing Room #4

1 Frank H. Ogawa Plaza, Oakland, CA 94612

## AGENDA

1. Call to Order
  - *Introductions & Announcements*
  - *Agenda Review/Modifications*
2. Open Forum *discussion*
3. OFCY / POC Orientation Training *discussion*
4. 2016-2017 POC Calendar Summary *discussion*
5. Election of POC Co-Chairs for FY2016-2017 *action*
6. Adoption of Prior Meeting Minutes from July 6<sup>th</sup> 2016 *action*
7. Staff Update on Status of Evaluation Services for 2016-2017 *discussion*
8. Administrative Matters *discussion*
  - *General Announcements*
  - *Upcoming Meetings/Scheduling*
9. Adjournment *action*

**Public Comment:** The POC welcomes you to its meetings and your interest is appreciated.

- If you wish to speak before the POC, please fill out a speaker card and hand it to the staff of the POC.
- If you wish to speak on a matter not on the agenda, please sign up for Open Forum and wait for your name to be called.
- If you wish to speak on a matter on the agenda, please approach the Committee when called, give your name, and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the POC's jurisdiction may be addressed. Time limitations shall be at the discretion of the Chair.

*In compliance with Oakland's policy for people with chemical allergies, please refrain from wearing strongly scented products to meetings. In compliance with the American Disabilities Act, if you need assistance to participate in the meetings for the Oakland Fund for Children and Youth Planning & Oversight Committee, please contact the Oakland Fund for Children and Youth at 510-238-6379. Notification 48 hours prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. If you have questions regarding this agenda or related materials, please contact our office at the number above.*

MINUTES TO BE APPROVED  
Oakland Fund for Children and Youth (OFCY)  
*Planning and Oversight Committee (POC) Meeting*

Oakland City Hall, 1 Frank H. Ogawa Plaza, Hearing Room #4, Oakland, CA 94612

**Wednesday, July 6, 2016**

6:00 p.m. – 6:30 p.m.

Committee Members present: Kathy Teng Dwyer, Steven Wirt, M Shawn Cunningham II, Julie Waters, Marcus Montague, Karen Lara, Gerald Williams, Kisha Jackson, Jared Utley

*Committee Members absent: Bolor-Erdene-Erdenebat, Kevin Wong, Anakarita Allen, Max Chacana and Frederick Price*

Staff Members present: Sandy Taylor, Mike Wetzels and Sachelle Heavens

1. **Call to Order**

The meeting was called to order at 6:18 p.m.

2. **Adoption of Prior Meeting Minutes from April 20<sup>th</sup> and June 1<sup>st</sup> 2016**

Kathy Dwyer made a motion, which was seconded by Gerald Williams, to approve the meeting minutes from the April 20, 2016 POC meeting. Steven Wirt made a motion, which was seconded by Kisha Jackson, to approve the meeting minutes from the June 1, 2016 POC meeting. The POC unanimously approved the minutes of both meetings.

3. **Update on Oakland City Council Approval of OFCY Grant Awards for FY2016-2017**

Staff discussed Oakland City Council approval of the OFCY Grant Awards for FY2016-2017 on June 7, 2016. City Council approved funding recommendations to provide over \$14.8 million to 150 programs supporting children and youth from birth to 20 years of age in Oakland. Annual grants will support programs beginning July 1, 2016, and may be renewed for two additional years.

4. **School-Based After School Strategy Lead Agency Changes due to Learning for Life Decline of Approved Funding for 3 school sites: Addition to YMCA of the East Bay Scope of Work Carl Munck Elementary; Addition to Safe Passages Scope of Work Laurel Elementary; Addition to Bay Area Community Resources Scope of Work of Fruitvale Elementary School**

OFCY staff discussed seeking POC approval to have City Council review and approve qualified lead agencies to take over the transfer of OFCY grant contracts from Learning for Life to continue services at Carl Munck Elementary, Fruitvale Elementary and Laurel Elementary to replace the activities formerly provided by Learning for Life. Karen Lara made a motion, which was seconded by M. Shawn Cunningham II, to approve OFCY recommendations to City Council to adopt these lead agency changes. The POC unanimously approved the recommendations.

5. Administrative Matters

- **General Announcements**

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POC Chair Kathy Dwyer and OFCY staff commended all POC members, with special thanks to departing POC youth members and POC adult members for their service on the Committee and assistance to OFCY and the grant programs.

- **Upcoming Meetings/Scheduling**

The next POC meeting was scheduled to take place on Wednesday, September 21, 2016.

6. **Open Forum**

No speakers were present.

7. **Adjournment**

The meeting was adjourned at 6:39 pm.

# POC Calendar Summary 2016-2017

Month	Date	POC	Evaluation Subcommittee
September	9/21/2016	Orientation, Boards & Ethics Training Election of Co-Chairs	
October	10/5/2016	Review and Approval of OFCY Grant Renewal Criteria	
November	11/2/2016 & 11/16/2016	FY2014-2015 Final Evaluation Reports	Selection of Evaluation Team for 2016-2019
December	12/7/2016	Approve Lead Evaluator Strategy Update - Summer Programs	
January	1/18/2017	Strategy Update - After School Programs	
February	2/1/2017 & 2/15/2017	Strategy Update Early Childhood Programs	Review Evaluation Design from Lead Evaluator for FY2016-2017
March	3/1/2017	Mid Year Grant Performance Update	
April	4/5/2017	Approve RFP development for Strategic Planning Services for FY2019-2022 cycle Strategy Update – Year-Round Youth Development Programs	
May	5/3/2017	Grant Renewals for FY2017-2018 (with Quarter 3 Grantee Performance updates)	
June	6/7/2017	Present Youth POC Stipends	
July	7/6/2016	Form Ad-Hoc Strategic Plan Subcommittee for work in FY2017-2018	