



Oakland Fund for Children and Youth Meeting of the Planning and Oversight Committee (POC)

December 16th, 2015 – 6:00 p.m. – 7:00 p.m.

Oakland City Hall, Hearing Room 4
1 Frank H. Ogawa Plaza, 2nd Floor
Oakland, CA 94612

AGENDA

1. Call to Order
 - *Introductions & Announcements*
 - *Agenda Review/Modifications*
2. Open Forum
3. Adoption of Prior Meeting Minutes from November 4th 2015 *action*
4. Update on OFCY's RFP release *discussion*
5. Update from the POC Evaluation Subcommittee meeting from December 9th 2015 *discussion*
6. Administrative Matters
 - *General Announcements*
 - *Upcoming Meetings/Scheduling*
7. Adjournment

After the meeting Adjournment, the POC will host a Holiday Celebration at 7:00pm open to the public. Please stay for food and refreshments.

Public Comment: The POC welcomes you to its meetings and your interest is appreciated.

- If you wish to speak before the POC, please fill out a speaker card and hand it to the staff of the POC.
- If you wish to speak on a matter not on the agenda, please sign up for Open Forum and wait for your name to be called.
- If you wish to speak on a matter on the agenda, please approach the Committee when called, give your name, and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the POC's jurisdiction may be addressed. Time limitations shall be at the discretion of the Chair.

In compliance with Oakland's policy for people with chemical allergies, please refrain from wearing strongly scented products to meetings. In compliance with the American Disabilities Act, if you need assistance to participate in the meetings for the Oakland Fund for Children and Youth Planning & Oversight Committee, please contact the Oakland Fund for Children and Youth at 510-238-6379. Notification 48 hours prior to the meeting will enable the City of Oakland to make reasonable arrangements to ensure accessibility. If you have questions regarding this agenda or related materials, please contact our office at the number above.

MINUTES TO BE APPROVED
Oakland Fund for Children and Youth (OFCY)
Planning and Oversight Committee (POC) Meeting

Oakland City Hall, 1 Frank H. Ogawa Plaza, Hearing Room 4, Oakland, CA 94612

Wednesday, November 4, 2015

6:00 p.m. – 9:00 p.m.

Committee Members present: Kathy Teng Dwyer, Steven Wirt, Karen Lara, Isaac Ruelas, Kisha Jackson, M Shawn Cunningham II, Julie Waters, Gerald Williams, and Marcus Montague

Committee Members absent: Bolor-Erdene Erdenebat, Frederick Price, Kevin Wong, Ajani Torres-Cedillo, and Jared Utley

Staff Members present: Sandy Taylor, Mike Wetzell and Sachelle Heavens

1. **Call to Order**

The meeting was called to order at 6:19 p.m.

2. **Open Forum**

There were no speakers.

3. **Adoption of Prior Meeting Minutes from September 2nd and October 7th 2015**

M. Shawn Cunningham II made a motion, which was seconded by Isaac Ruelas, to approve the meeting minutes from the September 2nd and October 7th POC meetings. The POC unanimously approved the minutes of both meetings.

4. **City of Oakland Public Ethics Overview by the City Attorney's Office**

Pelayo Llamas, Jr, Deputy City Attorney IV in Advisory for the Office of the City Attorney, discussed ethical rules that provide a framework for the fair conduct of City employees and business and provided an overview of the City of Oakland Government Ethics Act. The rules of four main provisions of the Act were summarized and contextualized around conflicts of interest and the OFCY RFP process.

5. **OFCY FY2014-2015 Program Evaluation Reports**

- Social Policy Research Associates (SPR) – OFCY Final Report FY2014-2015

Rachel Estrella and Heather Lewis-Charp, Principal Investigators from SPR, discussed their findings of their evaluations of 2014-2015 OFCY-funded grantee programs, with the exception of after-school based programs.

M. Shawn Cunningham II made a motion, which was seconded by Isaac Ruelas, to accept the OFCY Final Report FY2014-2015 presented by Social Policy Research Associates. The POC unanimously approved the motion.

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- Public Profit, LCC – Oakland School-Based After School FY2014-2015 Findings Report
Femi Vance, of Public Profit, LLC discussed the findings of their evaluation of 2014-2015 OFCY-funded after school based programs.

M. Shawn Cunningham II made a motion, which was seconded by Isaac Ruelas, to accept the Oakland School Based After School FY2014-2015 Findings Report presented by Public Profit, LLC. The POC unanimously approved the motion.

6. **Update on RFP Development for 2016-2019 Funding**

OFCY will release two separate RFPs, one for the School Based After School funding strategy, and another for the remaining six OFCY funding strategies listed in the OFCY 2016-2019 Strategic Investment Plan. OFCY staff provided an overview of the 2016-2019 OFCY RFPs including grant strategies, funding, format guidelines, and proposal process deadlines.

7. **Administrative Matters**

OFCY staff discussed the Evaluation, Review, and Appeals subcommittee membership, which will be finalized by the POC chair.

The next POC meeting is scheduled for December 2, 2015, and will be an end-of-year celebratory meeting for grantees to attend. The POC Evaluation subcommittee will meet in the second week of December to discuss the issuance of a new RFP for evaluation services in 2016-2019. Staff will poll POC members for their availability prior to confirming the meeting date.

8. **Adjournment**

The meeting was adjourned at 8:21pm.