



**The Oakland Fund for Children and Youth
City of Oakland, Human Services Department**



The Oakland Fund for Children and Youth

Children's Fund Planning and Oversight Committee

Adult Appointees Needed

The City of Oakland seeks energetic, community-minded adult members for the Planning and Oversight Committee (POC) of the Oakland Fund for Children and Youth (OFCY). This important Committee decides how to allocate 3% of the City's unrestricted general fund revenues to support Oakland's children and youth. The Committee is made up of 17 members appointed by the Mayor and City Council, at least 8 of whom are youth.

OFCY funded services focus on four legislative goals to: Support the healthy development of young children; Help children and youth succeed in school and graduate high school; Prevent and reduce violence, crime and gang involvement among children; and Help youth transition to a productive adulthood. For more information, please visit OFCY's website: www.ofcy.org.

POC Adult Member Responsibilities:

- Attend monthly POC meetings (1st or 3rd Wednesday of each month, 6 p.m. to 9 p.m.)
- Serve on at least one POC subcommittee
- Read agenda materials before each meeting so you are prepared to participate
- Help select grantees each funding cycle
- Report to City Council Members and/or Mayor on your work
- Help recruit additional youth and adult members for the POC

Requirements:

- Live in Oakland
- Ability to consistently attend and participate in POC meetings
- Have a strong interest in children and youth issues
- Possess some demonstrable knowledge of and expertise in children and youth policy development and program implementation
- Enjoy reading and learning

How to Apply:

Please send an electronic copy of your resume/CV to Sachelle Heavens at sheavens@oaklandca.gov to be forwarded to Council staff for review and appointment. Fill out and complete the online application form on the City of Oakland Boards and Commissions website at: <https://www.oaklandca.gov/services/boards-and-commissions-index/apply-to-boards-and-commissions>

- Select **Children's Fund Planning and Oversight Committee** from the list on the left
- Click on the green button labeled **Apply**
- Fill out the required fields on the application.
- When the application is complete, click on the green button labeled **Submit**

For more information please contact Sachelle Heavens at sheavens@oaklandca.gov